



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 17 JANUARY 2011
AT 9.15 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrinner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

MINUTES:

The minutes from the E&C meeting of Monday 17 December 2010 were held for to next week for consideration and approval.

1. General Business

1. E&C discussed the need to ensure preparations are underway for a Special Budget in response to the flood.

ACTION: Greg Evans, Chief Financial Officer, to prepare a Special Budget in response to the flood.

2. E&C discussed the January floods and Council's coordination of its response. E&C noted that the LDCC and the LDMG will continue until further notice. E&C further noted the planning towards the establishment of a recovery taskforce, which will be operational in a week. The establishment of the Recovery Committees will subsequently be considered.

ACTION: Peter Rule to note E&C's direction.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Submission Results document for the meeting dated 17 January 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 24 JANUARY 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrunner, & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C accepted the minutes from Monday 20 December 2010 and from Monday 17 January 2011.

1. General Business

1. MOTION: "That this Civic Cabinet recognises and applauds the outstanding leadership and devotion to duty from the CEO, Colin Jensen, during the recent flood".

MOVED: Lord Mayor, Councillor Newman

SECONDED: Deputy Mayor, Councillor Quirk

CARRIED.

2. E&C noted the briefing note regarding Contact Centre scripting for flood events.

3. E&C noted the briefing note regarding the availability of Contact Centre scripting regarding insurance companies, particularly in relation to flooding in Brisbane.

4. E&C discussed the briefing note regarding flood recovery and in particular, the coordination of volunteers. Arrangements should be made for Council staff to be thanked regionally. Brisbane City Council will facilitate the holding of thank-you events by other organisations in our parks.

ACTION: Vicki Pethybridge to use www.givit.org.au for the receipt of donated goods. Vicki Pethybridge to facilitate thank-you events in Council parks by external parties, when requested.

5. E&C supported the memorandum regarding the forthcoming Commission of Inquiry into the recent floods in Queensland.

6. E&C noted the memorandum regarding the cancellation of travel by Cassandra Sun to the National Conference of Good Governance in Municipalities – Urban Reforms and Transformation to be held in Kuala Lumpur, Malaysia on 18 January 2011.

7. E&C discussed financial implications of the flood and the need for a mini-budget process.

ACTION: Greg Evans, Chief Financial Officer, to ensure that the impacts of the 2010/11 wet season, including the January flood, are included in a specific budget review.

8. E&C discussed the cleanliness and presentation of Brisbane following the flood and acknowledged the outstanding results achieved so far. E&C agreed that residents will be advised to place any final materials on the kerbside by 6pm on Sunday 30 January for collection by Council. Council Transfer Stations will remain free of charge until COB Sunday 6 February. E&C noted that most major parks (with some exceptions) will be mown and BBQs reinstated for use on Australia Day. E&C directed that the mowing of grass associated with the major arterials should be completed by Friday. Street sweeping and fixing of potholes, whilst continuing throughout this period, should be a major focus from then.

ACTION: Arron Lee to facilitate the final kerbside collections and to ensure that Council's Waste Transfer Stations remain free of charge until COB, Sunday 6 February. Shane MacLeod to note E&C's directions re the mowing of grass and general street maintenance.

9. E&C discussed the flood levels and what this means for reinstatement of pre-existing development, redevelopment of pre-existing premises and future development. E&C directed that a task force be established to provide direction on these matters. The State Government should be invited to be jointly involved. This task force should be tasked to provide initial information by end of February 2011. The work of this task force should be linked into the work being completed by the flood recovery task group.

ACTION: Andrew Chesterman to establish a task force which will provide direction in terms of post-flood development.

10. E&C discussed the internal Review into Council's response to the January 2011 Flood and the State's Commission of Inquiry. The various paper and electronic records in regards to this event must be preserved and made available if and as requested.

ACTION: EMT to ensure that all paper and electronic records in regard to this event are preserved.

11. The Lord Mayor's Taskforce on Suburban Flooding Review is to be suspended until the various other reviews and inquiries are completed. Consideration may then be given to its continuation if required.

ACTION: Andrew Chesterman to note E&C's direction.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 24 January 2011.

3. Establishment and Coordination Strategy Results

Please refer to the Establishment and Coordination Committee Strategy Results document for the meeting dated 24 January 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

FROM THE MEETING OF MONDAY 31 JANUARY 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrunner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES: Nil.

Minutes:

E&C accepted the minutes from Monday 24 January 2011.

1. General Business

1. E&C discussed the State of the CBD and Fortitude Valley Updates No. 1 and 2 for 2011. It was noted that the Queen Street Mall looked good this morning.
2. E&C noted the Contact Centre Monthly Report – Top 100.
3. E&C discussed the cleanliness of the suburbs. It was noted that there has been an increased level of rubbish along road sides. A 'Cover Your Load' reminder should be issued to residents, given the increase in loads being taken to Transfer Stations due to Council allowing free tipping in response to the recent flood.

ACTION: Craig Stevens to ensure that a Community Service Announcement is issued which reminds residents to 'Cover Your Load'. Shane Macleod to increase rubbish collection, particularly on arterial roads.


4. E&C discussed progress on Brisbane's recovery from the January flood.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 31 January 2011.

3. Establishment and Coordination Committee Strategy Results

Please refer to the Establishment and Coordination Committee Strategy Results document for the meeting dated 31 January 2011.


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Chief Executive Officer