



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 07 MARCH 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrunner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES: Nil.

Minutes:

E&C adopted the minutes from Monday 07 March 2011, with amendments.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Matic	Submission – Draft Richlands/Wacol Corridor Neighbourhood Plan	Occasionally attends the Serbian Orthodox Church.	Yes	N/A	Approved	Yes

1. General Business

1. E&C noted the Contact Centre Weekly Report.
2. E&C discussed the overview of CARS enforcement activity and LAS central activities with respect to litter enforcement and laneway amenity. E&C directed that further compliance inspections are to occur on a weekly basis each Sunday before 10.00am until improvement is made and sustained. E&C requested that all restaurants within the precinct be inspected within a fortnight utilising new staff i.e. not those who have previously done these inspections within the precinct. The Chinatown Mall is to be a particular focus.

ACTION: Brett Turville to ensure that Fortitude Valley remains a focus of attention for compliance activities.

3. E&C noted the memorandum in regards to the performance of the Contact Centre on Saturdays.
4. E&C noted the State of the CBD and Fortitude Valley Place Management Update No.7.
5. E&C discussed the memorandum seeking support for Council to act as a sponsor for the Asia Pacific Cycle Congress on 18 to 21 September 2011. E&C agreed to support the Congress at the reduced level proposed.

6. E&C discussed the memorandum in regards to litter and laneway compliance activity in the Valley. The private lanes are to be resurfaced and cleaned (as required) within two weeks. E&C directed that Councillor Schrinner, as the Chairman responsible for malls, write (in line with our 'fair, firm and friendly' approach) to all businesses in the Fortitude Valley precinct to encourage them to maintain the area to a higher standard.

ACTION: Councillor Schrinner to write to all businesses in the Fortitude Valley precinct to encourage them to maintain the area to a higher standard.

7. E&C discussed the acquisition of the Milton Tennis Centre with Gazetta having now occurred. E&C requested that the site now be secured, weeds removed, grass mown, illegal parking prevented and appropriate signage erected fronting both Milton Road and Haig Street.

ACTION: Shane MacLeod and Brett Turville to action E&C's requests in relation to the maintenance of the Milton Tennis Centre site.

8. E&C discussed approaches by some residents in flood affected areas who are seeking waivers of rates. E&C resolved that there would be no general waiver of rates. However, the Chief Operating Officer can apply a waiver of the cleansing charge on a case by case basis for those residents who are not currently living at the residence and are not putting the wheelie bin out for collection.

ACTION: Chief Operating Officer to note E&C's request in relation to the waiver of the cleansing charge on rates notices.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 07 March 2011.

3. Establishment and Coordination Committee Strategy Results

Please refer to the Establishment and Coordination Committee Strategy Results document for the meeting dated 07 March 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 14 MARCH 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schinner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES: Nil.

Minutes:

E&C adopted the minutes from Monday 07 March 2011 with amendments.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Councillor	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Matic	Submission – 2010/11 Creative Sparks Grant Program and Lord Mayor's Young and Emerging Artists Fellowships	Knows an applicant.	Yes	N/A	A	N
COI	Councillor de Wit	Submission – Community Facility Flood Recovery Grant Program – Round 1	Bellbowrie Sports Club Patron	Yes	N/A	A	N

1. General Business

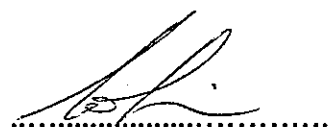
1. E&C noted the Contact Centre Weekly Report.
2. E&C noted the memorandum in relation to the use of ethnic radio stations to communicate effectively with culturally and linguistically diverse audiences.
3. E&C discussed the memorandum in relation to the Council owned land associated with the Willawong Bus Depot. E&C decided that the approach should be as previously agreed and that there is no need to amend this approach.
ACTION: Mark Mazurkiewicz to note E&C's direction.
4. E&C noted the organisation's progress towards the Lord Mayor's deliverables.
5. E&C noted the State of the CBD and Fortitude Valley Place Management Update No.8.

ACTION: Shawn Day to prepare an additional information paper outlining what actions were taken at the time people were observed washing their feet in the water features.

6. E&C discussed the Contact Centre Monthly Report – Top 100.
7. E&C noted progress towards the re-opening of flood affected parks and the need to ensure that Council has done everything possible to have them re-opened. E&C noted that there may be industry constraints which prevent the necessary works from being completed immediately.
8. E&C discussed the archaeological find under the auditorium of City Hall during construction excavation and requested that options to satisfactorily deal with the find be presented to E&C.
ACTION: Stuart Pickering to prepare a strategy presentation which provides options to deal with the archaeological finds in City Hall.
9. E&C requested a strategy presentation on bushfire management and progress on developing Council's bushfire threat management prescribed burns.
ACTION: Shane Macleod to prepare a strategy presentation on bushfire threat management.
10. E&C discussed graffiti on QR National rolling stock. E&C resolved that further consideration should be given to amending the Health, Safety and Amenity Local Law to provide that it is an offence for rail rolling stock to display graffiti visible from a public place if it remains in place for more than thirty minutes. The offence should attract a similar penalty to those enforced for other graffiti provisions.
ACTION: David Askern to prepare an amendment to the Health, Safety and Amenity Local Law to target graffiti on rail rolling stock.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 14 March 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 21 MARCH 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrunner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES: Nil.

Minutes:

E&C adopted the minutes from Monday 14 March 2011 with amendments.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor de Wit	Submission 24 – Community Facility Flood Recovery Grant Program – Round 2	Bellbowrie Sports Club Patron.	Yes	N/A	Approved	No
COI	Lord Mayor, Councillor Campbell Newman	Submission – Eastern Corridor Neighbourhood Plan	Member of Coorparoo RSL.	Yes	N/A	Approved	Yes
COI	Lord Mayor, Councillor Campbell Newman	Submission – South Brisbane Neighbourhood Plan	Surf Life Saving Club Patron.	Yes	N/A	Approved	Yes
COI	Councillor Matic	Submission – South Brisbane Neighbourhood Plan	Surf Life Saving Club-children participate as nippers.	Yes	N/A	Approved	Yes

1. General Business

1. E&C noted the Contact Centre Weekly Report and commended the good results this week.

2. E&C noted the memorandum in relation to the proposed amendments to the *Meeting Amending Local Law 2010* and the *Meetings Subordinate Amending Local Law 2010*.
ACTION: David Askern to note E&C's feedback and to ensure the formal submission in relation to the *Meeting Amending Local Law 2010* and the *Meetings Subordinate Amending Local Law 2010* is included on the next E&C agenda.

3. E&C noted the State of the CBD and Fortitude Valley Place Management Update No.9.

MOTION: "E&C does not support Energex having concurrency agency status; rather Council staff will continue to work closely with Energex on their requirements."

MOVED: Councillor Cooper

SECONDED: Councillor deWit

CARRIED.

ACTION: Andrew Chesterman to note E&C's decision.

4. E&C discussed the recent 'Future Music' event held at the Doomben Racecourse. E&C expressed displeasure at the lack of Police response in relation to some event patrons washing off mud in Fortitude Valley water features. Further information is sought on the approval process for events at Doomben Racecourse to ensure that Council's position is considered in the granting of these approvals.

ACTION: CEO to discuss Council's position with the Queensland Police Service regarding their lack of response in relation to the public misusing the Fortitude Valley water features. Vicki Pethybridge to prepare a briefing note on the approval process for events held at Doomben Racecourse.

5. E&C discussed Sir Thomas Reginald Groom Place and requested that the Community Centre on level one be named as the Maida Lilley Community Centre.

ACTION: Vicki Pethybridge to note E&C's request and to arrange for the Community Centre on level one to be named as the Maida Lilley Community Centre.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 21 March 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 28 MARCH 2011
AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, A Schrinner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Michael Corkill, Lord Mayor's Deputy Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil.

Minutes:

E&C adopted the minutes from Monday 21 March 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C noted the Contact Centre Weekly Report.
2. E&C discussed the State of the CBD and Fortitude Valley Place Management Update No.10. E&C noted the diminished quality of footpaths being reinstated by the utility providers and requested that they be improved.
ACTION: Shawn Day to liaise with the utility providers to ensure that footpaths are being reinstated to Council's standard.
3. E&C discussed the memorandum regarding enforcement actions undertaken in relation to hoardings at the Trilogy site, situated at 480 Queen Street.
4. E&C noted the update in relation to the prescribed burn program for 2011.
5. E&C noted the initial results to the newly added 'Response to Natural Disasters' service in the Service Tracker survey.
6. E&C noted the River Boardwalk and requested a progress update.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 28 March 2011.


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Chief Executive Officer