



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 4 APRIL 2011

AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Acting Lord Mayor Graham Quirk, Councillors A Cooper, G Knapp, P Matic, D McLashlan, A Schrunner & M de Wit.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Acting Lord Mayor's Chief of Staff, Michael Corkill, & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil.

Minutes:

E&C adopted the minutes from Monday 28 March 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C noted the Contact Centre Weekly Report. E&C resolved to receive these reports on a monthly basis from now on.

ACTION: Paul Salvati to note E&C's decisions and to prepare a monthly Contact Centre Report from now on.

2. E&C discussed the State of the CBD and Fortitude Valley Place Management Update No.11. The CEO advised that the Queensland Police Service were busy with a major response at The Church nightclub and hence had been unable to respond to the incident of public washing off mud in the Chinatown Mall water feature after the Doomben music event on Saturday 12 March 2011.

3. E&C discussed the briefing note in regards to Fortitude Valley restaurant inspections. E&C congratulated the staff concerned with their efforts on this compliance activity and requested that the follow through actions continue.

ACTION: Brett Turville to thank the staff involved for their efforts and to continue follow through actions.

4. E&C discussed progress in regards to the multiple submissions requested by the Queensland Floods Commission of Inquiry.

5. E&C discussed the update on enforcement of Fortitude Valley laneways under Health Safety and Amenity Local Law 2009. E&C requested that weekly reporting to E&C continue for a further month and then be reviewed.

ACTION: Brett Turville to note E&C's request and to produce the weekly report to E&C for a further month.

6. E&C discussed King George Square cleanliness. There is a pervasive stink of urine around the seats and the stairwell from the carpark as well as a smell of rubbish and other odours in the Adelaide Street level of the King George Square carpark.

ACTION: John Dwyer and Colin McGreevy to note E&C's feedback and to ensure that cleanliness in and around the King George Square car park is improved.

7. E&C discussed Regional Development Australia submissions being required by 13 May. Gateway North bikeway should be considered along with any others for submission. E&C to approve the submission.

ACTION: Greg Evans to action E&C's direction.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 04 April 2011.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 3 May 2011.



.....
Chief Executive Officer

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING OF MONDAY 11 APRIL 2011 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Michael Corkill, Acting Lord Mayor's Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor M de Wit.

Minutes:

E&C adopted the minutes from Monday 4 April 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C discussed the State of the CBD and Fortitude Valley Place Management Update No.12. The matter of utilities and footpaths was discussed. The Lord Mayor will raise this matter with the CCCLM and SEQCOM. E&C noted the recent audit highlighted the importance of ensuring fire exits are clear and well lit and asked that this focus continue. Council should also continue to raise the issue with the responsible State officers.
2. E&C noted the memorandum in relation to the School Sport and Recreation Facility Upgrade Program for 2011.
3. E&C noted the update in relation to the maintenance of the Milton Tennis Centre site.
4. E&C discussed potential Neighbourhood Plan areas for 2011/2012 and agreed that these will be decided as part of the 2011/2012 Budget.
5. E&C noted the Monthly Progress Report for March 2011.

ACTION: Each Chairman is to review the Progress Report and provide comments to the Lord Mayor by Friday 15 April 2011.

6. E&C discussed the briefing note in relation to the Granger Review of the Final Report of the 2009 Victorian Bushfire Royal Commission. E&C noted that some elements of the report are specific to the circumstances of the Victorian bushfires; whilst the City Plan process will take account of some other matters. It was also noted that Council has already actioned some of these recommendations.

ACTION: E&C tasked Councillor McLachlan to review the report and to provide E&C with a summary to how Council is responding to each recommendation.

7. E&C discussed the memorandum in relation to the Lord Mayor's Community Disaster Relief Appeal Fund. E&C advised that two Directors should be appointed to the Lord Mayor's Community Disaster Relief Appeal Fund.

ACTION: David Askern to prepare a formal submission to appoint the Lady Mayoress Anne Quirk and Richard Jeffreys as Directors of the Lord Mayor's Community Disaster Relief Appeal Fund.

8. E&C noted the approval process for events held at Doomben Racecourse.

9. E&C noted the briefing note in relation to key Council Divisional issues.

10. E&C noted the weekly update on inspections of Fortitude Valley laneways.

11. E&C discussed the Queensland Government Flood Commission of Inquiry and the inaccurate media reports around the operation of the Wivenhoe Dam.

ACTION: CEO to write to the relevant newspaper regarding the inaccuracy of their recent reporting.

12. E&C discussed the cleanliness of the King George Square carpark and noted that smell has improved considerably since last week. E&C expressed their appreciation to the officers concerned for a job well done. E&C noted that the King George Square deck can become untidy during wet weather, perhaps due to an increased number of young people and construction workers eating lunch in the area.

ACTION: Brett Turville, Manager Compliance and Regulatory Services to increase compliance activities on the King George Square deck, particularly during wet weather, to deter people from littering.

13. E&C discussed the purchase of flood-affected properties and the valuation methodology used. E&C directed that a "pre-flood market price" be used to establish a fair purchase price, in circumstances where the property's market value has declined as a result of the January 2011 flood. E&C requested that the CEO bring a submission to E&C to this effect and delegating the authority to use a "pre-flood market value" methodology on a case-by-case basis.

ACTION: CEO to bring a submission to E&C for the delegation of using a "pre-flood market valuation" methodology on a case-by-case basis.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 11 April 2011.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 3 May 2011.



.....
Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 18 APRIL 2011

AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor A Cooper.

Minutes:

E&C adopted the minutes from Monday 11 April 2011.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Councillor	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor McLachlan	Submission 7—Council donation to flood affected community facilities Group 3	The Councillor's son is a member of the Brothers Rugby Club.	Yes	N/A	A	N
COI	Councillor McLachlan	Submission 8 – Three Month Rent Relief for Flood Affected Community Facilities	Patron of Windsor Croquet Club, Windsor Bowls Club and the Councillor's son is a member of the Brothers Rugby Club.	Yes	N/A	A	N
COI	Councillor de Wit	Submission 8 – Three Month Rent Relief for Flood Affected Community Facilities	Patron of the Bellbowrie Sport & Recreation Association.	Yes	N/A	A	N
COI	Councillor Matic	Submission 8 – Three Month Rent Relief for Flood Affected Community Facilities	Patron of McIlwraith Croquet Club, Toowong Football Club and Toowong Harriers Amateur Athletics Club	Yes	N/A	A	N
COI	Councillor de Wit	Submission 11 – Community Facility Flood Recovery Grant Program – Round 6	Patron of the Bellbowrie Sport & Recreation Association.	Yes	N/A	A	N
COI	Councillor Simmonds	Submission 11 – Community Facility Flood Recovery Grant Program – Round 6	Personal association with Toowong Football Club.	Yes	N/A	A	N
COI	Councillor McLachlan	Submission 11 – Community Facility Flood Recovery Grant Program – Round 6	Patron of Windsor Bowls Club.	Yes	N/A	A	N
COI	Councillor Matic	Submission 11 – Community Facility Flood Recovery Grant Program – Round 6	Patron of Toowong Football Club, Western Districts Rugby Football Club and Wests Junior Rugby Union Club.	Yes	N/A	A	N

General Business

1. E&C noted the State of the CBD and Fortitude Valley Place Management Update No.13.
2. E&C noted the paper on Sponsorship Freeze and agreed to continue to limit spend on sponsorship.
ACTION: Craig Stevens to note E&C's direction.
3. E&C discussed the Contact Centre Monthly Report – Top 100.
4. E&C discussed and agreed to the release of material contained in monthly Contact Centre Monthly Top 100 Reports.
ACTION: Paul Salvati to note E&C's direction.
5. E&C noted the update on enforcement of Fortitude Valley laneways under Health Safety and Amenity Local Law 2009.
6. E&C discussed the closure of the ourBrisbane email service.
ACTION: CEO to check for previous advice to E&C on the discontinuance of the ourbrisbane.com email service.

Establishment and Coordination Committee Formal Submission Results

Please refer to the Establishment and Coordination Committee Formal Submissions Results document for the meeting dated 18 April 2011.

Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 3 May 2011.



.....
Chief Executive Officer

ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING OF MONDAY 27 APRIL 2011 – 9.30 AM



COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil.

Minutes:

E&C adopted the minutes from Monday 18 April 2011.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Matic	Submission – Community Facility Flood Recovery Grant Program – Round 7	Personal association with the Toowong Harriers and the Windsor Croquet Club.	Yes	N/A	A	Y
COI	Councillor Simmonds	Submission – Community Facility Flood Recovery Grant Program – Round 7	Personal association with the Toowong Harriers.	Yes	N/A	A	Y
COI	Councillor McLachlan	Submission – Community Facility Flood Recovery Grant Program – Round 7	Patron of Windsor Croquet Club	Yes	N/A	A	Y

1. General Business

1. E&C noted the results of the Brand and Communication Tracker research.
2. E&C discussed the memorandum in regards to the proposed increase in enforcement for persons littering from vehicles. E&C requested that the 'Cover Your Load' message be reiterated, particularly around roads associated with Transfer Stations. E&C agreed that a pilot program should be developed for E&C approval that uses SES and SOS officers in addition to CARS staff.

ACTION: Vicki Pethybridge to note E&C's request and to oversee the development of a pilot program to extend the number of officers able to observe and report littering from vehicles.

3. E&C noted the memorandum in relation to the planned control burns on Council's natural area estate.

4. E&C noted the memorandum in relation to Council's National Greenhouse and Energy Report (NGER) data.

5. E&C noted the discussion paper entitled 'Engineering Solutions for Flood Mitigation in Brisbane' and agreed to provide the report to the Flood Commission of Inquiry and requested that it be published on the external Council website. The Lord Mayor will also table the item during the next Council meeting in the E&C report.

ACTION: Craig Evans to note E&C's request and to provide the report to the Flood Commission of Inquiry. Rebecca McAnalen, A/Executive Manager, OLMCEO, to ensure that the item is tabled at the next Council meeting and to arrange for the report to be published on Council's external website.

6. E&C noted the update on the enforcement of the Fortitude Valley laneways and the marked improvement in cleanliness.

7. E&C discussed the possible establishment of a Museum of Brisbane Board, similar to that used for the Powerhouse. It was decided that it would be a wholly owned company of Council and be in place by July 2012.

ACTION: Vicki Pethybridge to work with BCLP on options for the establishment of a company and board for the Museum of Brisbane.

8. E&C discussed the Premier's proposal for Council to use Queensland Reconstruction Authority powers to require a flood-affected property owner to sell their property to Council or the State. E&C agreed that Council will not request the use of these extraordinary powers at this time.

ACTION: Andrew Chesterman to note that QRA powers are not to be requested to force flood property owners to sell to Council.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 27 April 2011.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 3 May 2011.


.....
Chief Executive Officer