



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 4 JULY 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, D McLachlan, M de Wit, J Simmonds, F King & A Wines.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillors G Knapp & P Matic

Minutes:

E&C adopted the minutes from Monday 27 June 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the briefing note in relation to the Scrutiny Committee's role in reviewing E&C Formal Submissions.
2. E&C noted the memorandum in relation to the proposal to implement managed car parking at Chermide Shopping Centre.
3. E&C noted the memorandum in relation to retention incentives for Executives within the City Project Office.
4. E&C noted the report to E&C on the Impact of Savings Initiatives. E&C requested that EMT continue to refine the reports. Chairmen will discuss the reports with their Divisional Managers.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 04 July 2011.

Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 11 JULY 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the minutes from Monday 4 July 2011.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	AC	General Business discussion on Powerhouse application for funding.	Councillor Cooper's spouse is member of the Powerhouse Board	Yes	N/A	A	N
COI	AC MdW PM JS	Submission - 02 - Rent relief for Flood Affected Community Facilities.	<i>Patrons of clubs in Wards:</i> AC - Patron of Bald Hills Junior Cricket Club. MdW - Patron of Bellbowrie Sport & Recreation Club. PM - Patron of Toowong Harriers. JS - Toowong Harriers & Indooroopilly Canoe Club.	No *	Support	A	N
COI	AC PM JS	Submission - 03 - Council donations to flood affected community facilities Group 4.	<i>Patrons of clubs in Wards:</i> PM - Patron of West Junior Rugby Union Club AC - Patron of Bald Hills Junior Cricket Club. JS- Personal association with West Junior Rugby Union Club	Yes	N/A	A	N


* The Lord Mayor moved, and Councillor Knapp seconded, that all E&C members should remain for the decision to ensure a quorum exists. Carried.

1. General Business

1. E&C noted the Contact Centre Monthly Report for June 2011.
2. E&C noted the State of the City Centre & Fortitude Valley: Place Management Update No. 18 of 2011. E&C agreed that the recent WinterFestival ice skating event in King George Square was successful and would be positively considered if a booking was sought for next year.
ACTION: Vicki Pethybridge to note E&C's feedback.
3. E&C noted the memorandum in relation to the notification of the adoption of the Councillor Expenses Reimbursement Policy.
4. E&C discussed the memorandum in relation to the Community Research: Omnibus Survey results.
ACTION: Greg Evans to arrange a presentation of the Omnibus survey results to E&C Strategy.
5. E&C discussed the Asia Pacific Cities Summit. E&C conveyed their appreciation of the enhanced reputation gained by Brisbane as a result.
ACTION: Peter Rule to note E&C's feedback.
6. E&C noted the Powerhouse application for funding and gave their support to the application. Councillor Cooper absented herself from the meeting due to a Conflict of Interest perception as her spouse is a member of the Powerhouse Board.
ACTION: Vicki Pethybridge to note E&C's support and to action accordingly.
7. E&C noted that Queensland Urban Utilities has agreed to accept Council's terms and conditions for the provision of Contact Centre services without operating subsidy.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 11 July 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 18 JULY 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic D McLachlan, J Simmonds & M Bourke.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Vicki Pethybridge, Acting Chief Executive Officer.

APOLOGIES:

Councillor M de Wit

Minutes:

E&C adopted the minutes from Monday 11 July 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the briefing note in relation to the enforcement of unlawful and political signage.
ACTION: Peter Rule to provide copies of the information, including the policy, to major and minor parties and all endorsed candidates as they are and when they are endorsed.

2. E&C noted the Monthly Progress Report for June 2011.

3. E&C noted the memorandum in relation to the construction of recurrent footpaths. E&C requested further advice on the forming of edges for asphalt footpaths. E&C confirmed support for the options outlined. E&C confirmed that where suitable, tapering should be on the property side of the footpath.

ACTION: Geoffrey Beck to note E&C's guidance and prepare a formal submission to implement the proposal.

4. E&C noted the memorandum in relation to the resignation of membership from the Australian Mayoral Aviation Council.

5. E&C noted the memorandum in relation to the delays to the Customer Experience Transformation program's OPTIMISE solution deployment to the Contact Centre.

ACTION: Greg Evans to arrange a strategy presentation on the 11G system implementation including the priorities, timeframes and the applications to be moved to the new server.

6. E&C raised concern that tree trimming was behind schedule in the west region.

ACTION: Shane Macleod to provide a memorandum to E&C outlining the status of the tree trimming schedule and the reasons for not meeting the target. Greg Evans to provide a report to E&C on the quantum of staff reductions to identify whether the issue is in relation to operational savings.

7. E&C raised the issue of increased littering in some of the northern suburbs.
ACTION: Shane Macleod to note E&C's concerns and address the issue.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 18 July 2011.

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Chief Executive Officer

BCC PUBLICATION SCHEME
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ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 25 JULY 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit, J Simmonds & I McKenzie.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor A Schrinner.

Minutes:

E&C adopted the minutes from Monday 18 July 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the memorandum in relation to the proposed motion to the 2011 Local Government Association Queensland Conference. E&C requested that an additional motion be drafted, seeking certainty and confirmation of the date of the forthcoming Local Government Election. E&C endorsed the Motion proposed by Sherry Clarke, Transport Planning & Strategy branch.


ACTION: Peter Rule to note E&C's direction and progress the proposed motion in relation to confirming the Local Government Election to the Lord Mayor and Councillor de Wit for consideration.

2. E&C noted the memorandum in relation to the work redesign and other labour savings initiatives. E&C noted that in addition to affected staff in the various work units, there are also large numbers of unaffected staff.

3. E&C noted the memorandum in relation to the Flood Response Review Recommendations Status Report.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 25 July 2011.


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Chief Executive Officer