



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 07 NOVEMBER 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, P Matic, D McLachlan, M de Wit, J Simmonds & F King.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, David Fraser, for the Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor G Knapp.

Minutes:

E&C adopted the minutes from Monday 31 October 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C discussed the Combined Service Impacts and Work Redesign Report for September 2011. E&C raised concern that the report was inaccurate and requested that further work be completed, prior to resubmission. Chairmen will raise comments with the relevant Divisional Managers directly.

ACTION: Greg Evans to ensure that the report is resubmitted after improvement and correction.

2. E&C noted the memorandum in relation to Council's travel management.

3. E&C noted the memorandum in relation to the Ward Office ACT software upgrade.

4. E&C noted the Bushfire Action Plan - Monthly Summary Report for September 2011.

5. E&C noted the State of the CBD and Fortitude Valley Update, No. 22.

ACTION: Shawn Day to provide further advice on the use of PVC conduit when seals are replaced, as per figure 15 of the memorandum.

6. E&C noted the implications of the implementation of the Queensland *Waste Reduction and Recycling Act 2011*.

7. E&C noted the update on the implementation of the infrastructure charges regime in Council.

8. E&C noted the proposed changes to the deadlines for documents proceeding to the E&C Scrutiny Committee.

9. E&C discussed the draft Mangrove Management Policy and decided that consideration of this will need to be deferred until it is re-written for succinctness and clarity. It should also be accompanied by a Procedure. It is recognised that this means that it will not be able to be considered by the Council before the Caretaker period commences, given the need for public consideration.

ACTION: Shane MacLeod to note E&C's feedback.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 7 November 2011.


.....
Chief Executive Officer

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 14 NOVEMBER 2011

AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Greg Evans, Divisional Manager, Organisational Services.

APOLOGIES:

Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 07 November 2011.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Cooper	Submission – Powerhouse AGM	Spouse is a member of the Powerhouse Board.	Yes	N/A	Approved	No

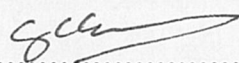
1. General Business

- E&C noted the Contact Centre Monthly Report for October 2011.
- E&C noted the memorandum in relation to the history of the paving choice in King George Square and the investigation of suitable matting for use during events in the Square.
- E&C noted the amendment to the recommended release of the submission summary under the Publication Scheme.
- E&C discussed the closure of the Council bikeway outside the Medina Apartments, Fortitude Valley. E&C requested that Council indemnify the Medina Body Corporate along similar lines to that of an easement.

ACTION: Barry Broe to note E&C's request and to indemnify the Medina Body Corporate along similar lines to that of an easement.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 14 November 2011.



 Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

**MEETING HELD ON MONDAY 21 NOVEMBER 2011
AT 9.45 AM**

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Greg Evans, Acting Chief Executive Officer.

APOLOGIES:

Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 14 November 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the memorandum in relation to the Fortitude Valley Drink Safe Project Committee meeting and the key Council initiatives that were reported on at this meeting.
2. E&C noted the memorandum in relation to the Fortitude Valley Place Management Update No.23.
3. E&C noted the January 2011 Flood Action Plan Status Report.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 21 November 2011.

.....
Acting Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 28 NOVEMBER 2011
AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Greg Evans, Acting Chief Executive Officer.

APOLOGIES:

Deputy Mayor A Schrunner (absent for Formal Submission Agenda – participated in subsequent 'walk around' for E&C Decision No.8) & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 21 November 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the memorandum in relation to the Contact Centre Monthly Report – Top 100.
2. E&C noted the memorandum in relation to Northern Busway - Kedron to Bracken Ridge corridor alignment.
3. E&C noted and supported the recommendation contained in the memorandum in relation to Retention Incentives for City Projects Office Critical Capability.
4. E&C noted and supported the recommendation contained in the memorandum in relation to the Proposed Amnesty on Overdue Library Fees.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 28 November 2011.

.....
Chief Executive Officer