



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 5 DECEMBER 2011
AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor D McLachlan.

Minutes:

E&C adopted the minutes from Monday 28 November 2011.

Material Personal Interests / Conflict of Interests to declare:

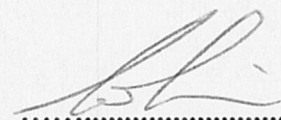
Nil.

1. General Business

1. E&C noted the memorandum in relation to the Combined Service Impacts and work redesign report November 2011.
2. E&C noted the memorandum in relation to the Suggestions Made by the BCC Councillor Conduct Review Panel (CCRP).
3. E&C noted memorandum in relation to the Bushfire Action Plan – Monthly Summary Report.
4. E&C noted the memorandum in relation to the Timing of the Post-Election Quadrennial Elections and the likelihood of the first meeting being on 17 April 2012.
5. E&C noted the memorandum in relation to NIO Program – Service Review Recommendations.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 5 December 2011.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 12 DECEMBER 2011
AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 5 December 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C noted the memorandum in relation to Community Research: Omnibus Results Available.
2. E&C noted and agreed with the memorandum in relation to the Eyes on the Streets: Employee competition.
3. E&C noted the memorandum in relation to the Contact Centre Monthly Report for the month of November 2011.
4. E&C noted the memorandum in relation to the Private Pontoons and Jetties on Council Parkland.
5. E&C noted the memorandum in relation to the Resumption of Milton Tennis Courts.
6. E&C noted and agreed to the memorandum in relation to the Election Sign Enforcement – Guidelines for Political Parties, Candidates and Elected Representatives.
7. E&C noted and agreed to the memorandum in relation to the RNA Rating.
8. E&C noted the memorandum in relation to the Future Strategic City Improvement Program.
9. E&C noted the memorandum in relation to the Lord Mayor's Deliverables Monthly Progress Report – November 2011.
10. E&C noted and agreed to the memorandum in relation to the Executive Superannuation Contribution Rate.

11. E&C agreed that a submission should be made to the Federal Government for funding of the Sunnybank Safer Suburbs Project.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 12 December 2011.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 7 February 2012.

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Chief Executive Officer

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ESTABLISHMENT AND COORDINATION COMMITTEE

MEETING HELD ON MONDAY 19 DECEMBER 2011 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, P Matic, D McLachlan, M de Wit, J Simmonds & F King.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor G Knapp.

Minutes:

E&C adopted the minutes from Monday 12 December 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C noted the memorandum in relation to the Frew Park Draft Concept Plan – Approval to Release for Community Feedback in late January 2012. E&C requested that all new significant parks should provide all-abilities play equipment.

ACTION: John Jordan to ensure that all new significant parks provide all-abilities play equipment.

2. E&C noted the memorandum in relation to the January 2011 Flood Action Plan Status Report.

3. E&C noted the memorandum in relation to the Safe Schools Travel (SafeST) 2013-14 Proposed Projects Submitted to the Department of Transport and Main Roads (DTMR).

4. E&C noted a complaint about Council vehicles being illegally parked whilst conducting duties.

ACTION: CEO to write to EMT to remind staff of their obligations when using council vehicles.

2. **Establishment and Coordination Committee Submission Results** Please refer to the Establishment and Coordination Committee Results document for the meeting dated 19 December 2011.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 7 February 2012.



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Chief Executive Officer

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