



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 16 JANUARY 2012 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors A Cooper, G Knapp, D McLachlan, M de Wit, J Simmonds, N Wyndham & I McKenzie

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, David Fraser, for Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor A Schrunner & Councillor P Matic.

Minutes:

E&C adopted the minutes from Monday 19 December 2011.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business


1. E&C noted the memorandum in relation to the amendments to the Eyes on the Streets: Employee Competition.
2. E&C noted the memorandum in relation to the December 2011 Corporate Risk Profile.
3. E&C noted the memorandum in relation to the Contact Centre Monthly Report – Top 100.
4. E&C noted the memorandum in relation to the 3rd Summit of World Zero Meter Cities, Taiwan.
5. The memorandum in relation to the State of the City Centre & Fortitude Valley: Place Management Update No. 1 of 2012 will be discussed at the next meeting of E&C.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 16 January 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 7 February 2012.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 23 JANUARY 2012 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, D McLachlan, M de Wit, J Simmonds & N Wyndham.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor P Matic.

Minutes:

E&C adopted the minutes from Monday 16 January 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

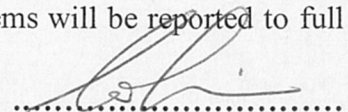
1. E&C noted the memorandum in relation to the Contact Centre Monthly Report – Top 100.
2. E&C noted the memorandum in relation to Policy Decisions about Restoration of Public Assets during the Caretaker Period.
3. E&C noted the memorandum in relation to the 2012 Quadrennial Elections Update.
4. E&C noted the memorandum in relation to the State of the City Centre & Fortitude Valley: Place Management Update No. 1 of 2012. E&C requested the planting of some ornamental flowers in the planter beds.
ACTION: Geoff Beck to arrange for the plantation of ornamental flowers in planter beds.
5. E&C noted the lighting of Kangaroo Point cliffs and requested consideration of its effectiveness for both climbing safety and architectural purposes.
ACTION: Barry Broe to consider the lighting requirements of Kangaroo Point Cliffs and provide an update to E&C accordingly.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 23 January 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 7 February 2012.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 30 JANUARY 2012 AT 9.45 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schinner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 23 January 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	Lord Mayor Graham Quirk	Submission 6 – Toowong Auchenflower Neighbourhood Plan.	Investment property in the subject area.	Yes	N/A	A	Y
COI	Lord Mayor Graham Quirk	Submission 11 – Amendment to the Heritage Register Planning Scheme Policy.	In late December 2011, Cr Quirk leased a horse he had bred. The lessees have subsequently placed the horse with a trainer whose stables are located at Deagon.	Yes	N/A	A	Y

1. General Business

1. E&C noted the memorandum in relation to the Organisational Realignment Change Impact Update January 2012.

ACTION: Ian Niven to provide clarification on the numbers of FTEs.

2. E&C noted the memorandum in relation to the Gas Cylinder Incident at Virginia Bus Depot and that the manufacturer has identified cylinders in the same production batch. E&C agreed that the 20 buses previously grounded, but now found to not have cylinders manufactured in the same batch as the failed cylinder, may be returned to service when appropriate.

ACTION: Al Warren to note E&C's direction and to arrange for the buses to return to service accordingly.

3. E&C advised \$1.5m is to be provided in the next budget for the installation of Back Flow Prevention Devices.

ACTION: Paul Oberle to ensure the 2012-13 Budget provides \$1.5m for the installation of back flow prevention devices.

4. E&C noted an increase in comments about slow responses to tree maintenance requests, particularly, those requests which are likely to require cherry picker access.

ACTION: Geoff Beck to provide advice to E&C on the timeliness of response to tree trimming requests.

5. E&C noted the recent rain events and requested an update on the impacts on Council services, in particular, the mowing of grass, repair of potholes, vector spraying, etc.

ACTION: Councillor McLachlan to work with the Lord Mayor's Media Unit to issue a Community Service Announcement and brief E&C accordingly.


6. E&C noted the possible impacts to Council operations as a result of the State's decision to unilaterally move the date of the Local Government Election.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 30 January 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 7 February 2012.


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Chief Executive Officer

BCC PUBLICATIONS SCHEME
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