



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 2 APRIL 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 26 March 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Peter Matic	Neighbourhood Planning & Development Assessment Committee Petition – Requesting Council purchase land at 40 Bandara Street, Wacol for park purposes	Councillor Matic has a personal connection to the Serbian Orthodox church (as a parishioner) and its members.	Yes	N/A	Approved	No

1. General Business

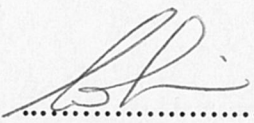
1. E&C discussed Caretaker Provisions and requested that good compliance continues.
2. E&C discussed the movement of three senior staff to the State Government and the process for their replacement after the election.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 2 April 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the first meeting after the Caretaker period.



Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON TUESDAY 10 APRIL 2012 AT 9.15 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 2 April 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

1. General Business

1. E&C noted the memorandum in relation to the Combined Service Impacts and Work Redesign Report for March 2012.
2. E&C noted the memorandum in relation to the options for the Disaster Response and Recovery Office and agreed for these interim arrangements to be implemented.
3. E&C noted the memorandum in relation to the Gas Cylinder Incident at Virginia Bus Depot – Update 6.
4. E&C discussed the proposed world-wide Kony 'protest' scheduled for the 20th April. E&C will consider Council's response at the next meeting. Meanwhile staff should plan towards cleaning up any signage on the following day.
5. E&C discussed the mowing of grass verges, footpaths and medians on the major arterial roads and reaffirmed that flying gangs should ensure that the grass is kept to an appropriate height.

ACTION: Tim Wright to ensure that flying gangs keep grass levels to an appropriate height.

6. E&C reaffirmed the previous policy position on waiving of infrastructure charges for four and five star hotel developments and asked that this position be communicated, as required, to industry within the caretaker arrangements.

ACTION: Julie McLellan, Acting Divisional Manager, City Planning and Sustainability, to ensure that this position is communicated to industry within the caretaker arrangements as required.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 10 April 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the first meeting after the Caretaker period.



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Chief Executive Officer

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ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 16 APRIL 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor P Matic.

Minutes:

E&C adopted the minutes from Tuesday 10 April 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil

1. General Business

1. E&C noted the memorandum in relation to the Compliance and Regulatory Services Enforcement of Continuous Signage on Election Polling Day.
2. E&C noted the memorandum in relation to the Bushfire Action Plan – Monthly Summary Report.
3. E&C noted the briefing note in relation to the Council Response to Kony 2012 Protest.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 16 April 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the first meeting after the Caretaker period.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 23 APRIL 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, G Knapp, P Matic, D McLachlan, M de Wit & J Simmonds.

OTHER ATTENDEES:

Councillor K Adams, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 16 April 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	Councillor Peter Matic	Petitions on Chermside Shopping Centre	Family interest in a retail business	Yes	N/A	Approved	No

1. General Business

1. E&C discussed the memorandum in relation to the Process Improvement – Infringement Notice Management Process. E&C withdrew the general business item and asked that it be resubmitted as a formal submission.

ACTION: Vicki Pethybridge to prepare and submit a formal submission.

2. E&C noted the memorandum in relation to the Organisational Realignment Change Impact Update April 2012. Future reports are to provide a (financial) year-by-year breakdown.

ACTION: Ian Niven to include a breakdown by financial year in future reports.

3. E&C noted the memorandum in relation to the April 2012 Flood Action Plan Status Report.

4. E&C noted the memorandum in relation to the Gas Cylinder Incident at Virginia Bus Depot: Update 7.

5. E&C noted the memorandum in relation to the State of the City Centre & Fortitude Valley: Place Management Update No.4 of 2012.

6. E&C discussed the memorandum in relation to Providing advice to Councillors, Candidates and Council Staff about the post election period.

ACTION: Peter Rule to customise correspondence to Councillors after the election, as required.

7. E&C discussed the Post-Election Council meeting and agreed that it should be held on Wednesday 16 May 2012 to avoid the first meeting of the new Queensland Parliament scheduled on Tuesday 15 May 2012.

ACTION: Peter Rule to note E&C's decision and progress arrangements for the Post-Election Council Meeting.

8. E&C noted the memorandum in relation to the Kony 2012 Event.

2. Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 23 April 2012.

3. Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the first meeting after the Caretaker period.


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Chief Executive Officer

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