



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 6 AUGUST 2012 AT 9:30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 30 July 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. E&C noted the memorandum in relation to Sporting Club & Community Group Leases.
2. E&C noted the memorandum in relation to the Gas Cylinder Incident at Virginia Bus Depot: Update 11 and advised that future reports need only be provided by exception.
3. E&C agreed the memorandum in relation to the Annual Report Disclosure – Councillor and Executive Remuneration.
4. E&C noted the memorandum in relation to the Resumption Process.
5. E&C discussed the passing back of Urban Development Areas (in Brisbane) and confirmed their support to acquire the Fitzgibbon Community Facility for the use of the community.

ACTION: Greg Evans to ensure that the Fitzgibbon Community Facility is provided to Council as part of the handing back of Urban Development Areas in Brisbane.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 6 August 2012.

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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 6 AUGUST 2012**

1. EBA8

Greg Evans and Katrina Odgaard sought guidance from Civic Cabinet on EBA8.

2. Green Heart Sustainability Events 2012-2013

John Jordan and Megan Houghton presented to Civic Cabinet on the Green Heart Sustainability Events 2012-2013.

3. Using Offsets to Support Economic Development

Brad Wilson presented to Civic Cabinet on using offsets to support economic development.

4. Development of former Wynnum Central and Richlands School Sites

Lorraine Gregory presented to Civic Cabinet on the development of the former Wynnum Central and Richlands school sites.

5. Flood Code & Flood Information Program

Richard Hurl and Will Prentice presented to Civic Cabinet on the Flood Code & Flood Information Program.

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4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 13 AUGUST 2012 AT 10:00 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan, & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 6 August 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	Councillor Amanda Cooper	Submission 3 – Resumption of the property situated at 347 Albany Creek Road, Bridgeman Downs for the Beckett Road Widening Project.	Councillor Cooper resides in the local area.	Yes	N/A	Approved	No

General Business

1. E&C discussed the memorandum in relation to the January 2011 Flood Recovery – kerbside collection and agreed to implementing Option 2.

ACTION: Geoff Beck to note E&C's decision and implement Option 2.

2. E&C noted the memorandum in relation to the State of the City Centre and Fortitude Valley.

3. E&C noted the memorandum in relation to the Proposed Sale of 96 Raubers Road to CBIC.

4. E&C discussed the proposal by Brisbane Housing Company (BHC) to expand their operations outside of Brisbane. E&C noted that a change of the BHC Constitution will be required. E&C noted that BHC has requested that Council considering providing a guarantee for their future overdraft requirements. This should be progressed as a formal submission to E&C in due course.

ACTION: Paul Salvati to progress a Formal Submission to E&C on the change of Brisbane Housing Company's Constitution. Greg Evans to consider the BHC request to provide a financial guarantee for their future activities.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 13 August 2012.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 20 AUGUST 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 13 August 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Lord Mayor, Councillor Graham Quirk	Submission – 3 Toowong Ward Office	Lord Mayor, Councillor Graham Quirk owns real estate in the same building	Yes	N/A	A	No

General Business

1. E&C noted the briefing note in relation to the E&C Update on status of Legacy Way Offsets Project at 398 and 410 Hawkesbury Road, Anstead.
2. E&C noted the memorandum in relation to the Moggill State Emergency Services.
3. E&C noted the memorandum in relation to Boards, Project Control Groups and Committees.
4. E&C noted the memorandum in relation to the Contact Centre Monthly Report. E&C noted the increase in customer complaints regarding Parking Meter faults.

ACTION: Brett Turville to note E&C's concerns and progress an E&C Strategy Presentation that addresses Parking Meter faults, particularly, options to reduce the number of customer complains.

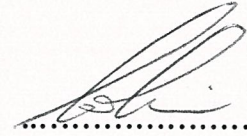
5. E&C noted the memorandum in relation to the Bushfire Action Plan – Monthly Summary Report.

6. E&C requested a General Business memorandum comparing the average number of voters per State electorate and Brisbane City Council wards.

ACTION: Peter Rule to progress a memorandum to E&C comparing the relative sizes of State and Council electorates.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 20 August 2012.


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Chief Executive Officer

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**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 20 AUGUST 2012**

1. Health & Environmental Risks from Closed Landfills

Steven Wharton and John Jordan presented to Civic Cabinet on Health and Environmental Risks from Closed Landfills.

2. Long Term Community Plan & Community Consultation

Joe Veraa presented to Civic Cabinet on the Long Term Community Plan.

3. Flood Information Project

Elizabeth Sisson and William Prentice presented to Civic Cabinet on the Flood Information Project.

4. Paid Parking on Weekends

Brett Turville presented to Civic Cabinet on the metered parking extended hours.

5. South Bank, Roma Street Parklands & Urban Land Development Authority.

Karlene Booker presented to Civic Cabinet on the Roma Street Parkland, South Bank and Urban Development Authority transfers.

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4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 27 AUGUST 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 20 August 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	Councillor Amanda Cooper	Submission 1: Extend the Tenure of a Powerhouse Director	Councillor Cooper is the spouse of the Director subject of the submission	Yes	N/A	Approved	No

General Business

1. E&C noted the memorandum in relation to the Comparative State Electorate and Council Ward Enrolment.
2. E&C discussed recent road closure and commencement events and the need to review the communication and escalation procedures to ensure that the Administration is well informed in a timely manner – namely, Inner City Bypass (ICB) closure for maintenance on Friday night, commencement of the Legacy Way tunnel boring machine operations, Closure of the William Jolly Bridge due to a Soda Ash spill on Friday, and the Bomb Hoax for the Story Bridge yesterday.


ACTION: Chief Executive Officer to review the escalation and communication arrangements associated with planned and unplanned events and road/transport closures.

3. E&C noted that an Interim Chair is to be appointed to the Queensland Urban Utilities (QUU) Board and that the Lord Mayor will need to complete paperwork for Council approval shortly.

ACTION: Greg Evans to ensure that Council completes the paperwork from QUU to appoint the Interim Chair in a timely manner.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 27 August 2012.


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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 27 AUGUST 2012**

1. Update to Civic Cabinet from the Chair of the Audit Committee

Len Scanlan, Chair of the Audit Committee provided an update to Civic Cabinet.

2. Suburbs to City Buslink Pre-Feasibility Study Update

Maree Kovacevic and Alan Evans provided an update to Civic Cabinet on the Suburbs to City Buslink Pre-Feasibility Study.

3. Flood Smart Futures

Mark Tinnion and Shane Hackett presented to Civic Cabinet on the Flood Smart Futures proposal.

4. EBA8 Negotiating Strategy

Katrina Odgaard and Greg Evans presented to Civic Cabinet on the negotiating strategy for the EBA8.

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