



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 3 SEPTEMBER 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 27 August 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. E&C noted the memorandum in relation to the Organisational Realignment Change Impact Update August 2012.
2. E&C agreed to the memorandum in relation to Culturally Linguistically Diverse communication activities.
3. E&C noted the Legacy Way project and agreed the finalisation of negotiations on the various variations claimed at this time.
4. E&C agreed that the Deputy Mayor should attend the Major Projects Conference to be held at the Brisbane Convention and Exhibition Centre on Thursday, 22 November 2012.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 3 September 2012.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 3 SEPTEMBER 2012

1. **“Realising our Resource Potential” – Moving to a resource focused Waste Management System**
Arron Lee presented to Civic Cabinet on the proposed Waste Management System.
2. **Norman Creek 2012-2013 Master Plan**
Wade Fitzgerald presented to Civic Cabinet on the Norman Creek 2012-2013 Master Plan.
3. **Private Pontoons**
Brad Wilson presented to Civic Cabinet on the proposal for private pontoons.
4. **Update on Rollout National Broadband Network (NBN) in Brisbane.**
Justin Matthews presented to Civic Cabinet on the progress of the NBN project.
5. **E&C Delegations**
David Askern presented to Civic Cabinet on changes to E&C delegations.

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4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 10 SEPTEMBER 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & A Owen-Taylor.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor J Simmonds.

Minutes:

E&C adopted the minutes from Monday 3 September 2012 with amendments.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. E&C noted the memorandum in relation to the Measures to Control the Population of Common Myna Birds.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 10 September 2012.

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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 10 SEPTEMBER 2012**

1. Executive Interview – Manager, Commercial and Operational Services

An Executive Interview was held for the position of Manager, Commercial and Operational Services.

2. Brisbane Creative Cultural Strategy

Michael Peterson presented to Civic Cabinet on Brisbane's Creative Cultural Strategy.

3. Flood Code

Richard Hurl presented to Civic Cabinet on the Flood Code.

4. Story Bridge

Geoff Beck presented to Civic Cabinet on the Story Bridge.

BCC PUBLIC RELEASE SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 17 SEPTEMBER 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & A Owen-Taylor.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor J Simmonds.

Minutes:

E&C adopted the minutes from Monday 10 September 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. E&C noted the memorandum in relation to the Bushfire Action Plan Monthly Summary Report. E&C requested that residents living in rural and environmental protection areas be further notified of hazard reduction strategies, particularly in relation to bushfire risk and Queensland Fire and Rescue.

ACTION: Brett Turville to note E&C's request and to prepare a letter to residents living in risk areas. Greg Evans to arrange for the preparation of a Living In Brisbane article that addresses bushfire risk and hazard reduction.

2. E&C noted the memorandum in relation to the Contact Centre Monthly Report.

3. E&C noted the memorandum in relation to the State of the City Centre & Fortitude Valley: Place Management Update No. 8 of 2012.

4. E&C noted the memorandum in relation to the Lord Mayor Deliverables Report – September 2012.

5. E&C endorsed the Legacy Way Commercial Settlement for Changes in Legislation, Standards and Codes.

ACTION: Chief Executive Officer to approve the Legacy Way Commercial Settlement on the endorsed terms.

6. E&C discussed the withdrawal of the approved candidate for the position of Manager, Commercial and Operational Services, Field Services and agreed to appoint the 2nd most-meritorious candidate.

ACTION: Peter Rule to arrange the appointment of the alternative candidate for the position of Manager, Commercial and Operational Services, Field Services.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 17 September 2012.


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Chief Executive Officer

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4 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 17 SEPTEMBER 2012**

1. EBA8 Log of Claims

Katrina Odgaard presented to Civic Cabinet on the EBA8 Log of Claims.

2. National Trust for the Brisbane City Hall Appeal Legacy Issues and Opportunities

Stuart Pickering presented to Civic Cabinet on legacy issues and opportunities of the National Trust for the Brisbane City Hall Appeal.

3. Infrastructure Charges for Aged Care, Student Accommodation, Charities and Community Organisations

Martin Reason presented to Civic Cabinet on Infrastructure Charges for aged care, student accommodation, charities and community organisations.

4. Paid Parking Meter Faults

Brett Turville presented to Civic Cabinet on Paid Parking Meter faults.

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 24 SEPTEMBER 2012 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors M Bourke, V Howard, S Huang, P Matic, A Owen-Taylor & N Wyndham.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillors K Adams, A Cooper, D McLachlan & J Simmonds.

Minutes:

E&C adopted the minutes from Monday 17 September 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. The Lord Mayor MOVED and Councillor Schrunner SECONDED that Councillor Steven Huang be appointed as Acting Chairman, Brisbane Lifestyle Committee for this Civic Cabinet meeting of 24 September 2012 and that this appointment give authorisation to sign and discuss matters in the absence of the Chairman and Deputy Chairman of Brisbane Lifestyle Committee.
2. E&C endorsed the memorandum in relation to the EBA8 Log of Claims.
3. E&C noted the memorandum in relation to the Organisational Realignment Change Impact Update August 2012.
4. E&C agreed to the memorandum in relation to the Memorandum of Understanding around Brisbane's Contribution to the Brisbane River Flood Study.
5. E&C noted the memorandum in relation to Bushfire Preparedness.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 24 September 2012.

Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday 30 October 2012.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 24 SEPTEMBER 2012

**1. Catchment Floodplain Management Plan & Flood Study Prioritisation including CTC
CFMP Pilot & Comms Template**

Ellen Davidge presented to Civic Cabinet to obtain endorsement of the prioritisation process, methodology and schedule for the Catchment Floodplain Management plan and Flood Study Prioritisation.

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