



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 5 NOVEMBER 2012 AT 9:30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil.

Minutes:

E&C adopted the minutes from Monday 29 October 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor Peter Matic	Submission – 3 “Richlands Wacol Corridor Neighbourhood Plan”	Councillor Matic attends the Serbian Orthodox Church within the subject area.	No	Support	Approved	Yes

General Business

1. E&C noted the memorandum in relation to the G20 Summit – Update 1.
2. E&C noted the memorandum in relation to the Queensland Audit Office (QAO) Performance Audit – Online Service Delivery.
3. E&C noted the memorandum in relation to the Green Heart Sustainability Events Program 2012-13 and requested some amendments to achieve a better coverage across the city.
4. E&C noted the memorandum in relation to the Release of Cabinet-in-Confidence Material.
5. E&C discussed the memorandum in relation to the 2012 Corporate Christmas Card Concept Approval and agreed on the “City Hall clock with Blue Christmas Tree” image. E&C also requested that photographs be taken during the Christmas season including with the Brissie Greeters.

ACTION: Craig Stevens to note E&C’s request and to prepare the Corporate Christmas card with the image of the City Hall clock and blue Christmas tree.

6. E&C discussed the memorandum in relation to the Commercial-in-Confidence Issues from Council Meeting of 30 October 2012. E&C stated their preference for the dollar figure to be

published – unless the other party requests it be kept confidential, in which case this should be clearly stated.

ACTION: Chief Executive Officer to revise procedures around the confidentiality of purchase prices.

7. E&C discussed the opening of City Hall and asked for a Strategy Presentation on the proposed operations (room hire and catering) particularly regarding community groups and charities.

ACTION: Stuart Pickering to present to Civic Cabinet on the hire of City Hall by Community Groups and Charities.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 5 November 2012.



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Chief Executive Officer

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 5 NOVEMBER 2012

1. Superyachts Strategy

Glenn Gomez presented to Civic Cabinet on the proposed Superyachts Strategy.

2. Community Conservation Partnerships

Brad Wilson presented to Civic Cabinet on the Community Conservation Partnerships.

3. Coorparoo Creek Park Funding Option

Wade Fitzgerald presented to Civic Cabinet on the Coorparoo Creek Park Funding Options.

4. Creek Filtration Systems Trial

Shane Hacket and Anne Simi provided an update to Civic Cabinet on the Creek Filtration Systems Trial.

5. South Bank Management Transition

Greg Evans provided an update to Civic Cabinet on the South Bank Parklands Transition.

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 12 NOVEMBER 2012 AT 9:30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor A Schrunner.

Minutes:

E&C adopted the minutes from Monday 5 November 2012.

Material Personal Interests / Conflict of Interests to declare:

Nil.

General Business

1. E&C noted the memorandum in relation to the Salary Sacrifice Arrangements for Employees – Update.
2. E&C noted the memorandum in relation to the Fortitude Valley Vision Update: Place Management Update No.9 of 2012.
3. E&C noted the memorandum in relation to the Brisbane City Hall Restoration Project – Stage 2 – Managing Contractor Services Contract No. R90535B – 08/09.
4. E&C noted the memorandum in relation to the Release of E&C Minutes to Queensland Audit Office.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 12 November 2012.


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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 12 NOVEMBER 2012**

1. New Information Organisation

Nick Brant presented to Civic Cabinet on the proposal for the New Information Organisation Program.

2. South Bank Transition Arrangements

Paul Salvati and Greg Evans presented to Civic Cabinet on the proposed South Bank Transition Internal Arrangements.

3. Council's Financial Outlook Post Queensland Treasury Corporation Review

Colin Jensen, Paul Oberle and Greg Evans presented to Civic Cabinet on Council's financial outlook post Queensland Treasury Corporation review.

4. new City Plan

Kerry Doss and Marcus Mullholland presented to Civic Cabinet on the new City Plan.

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 19 NOVEMBER 2012 AT 9:30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, S Huang, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor P Matic.

Minutes:

E&C adopted the minutes from Monday 12 November 2012.

Material Personal Interests / Conflict of Interests to declare:

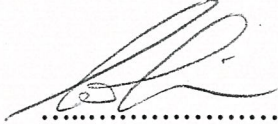
Nil

General Business

1. E&C noted the memorandum in relation to Constitutional Recognition.
2. E&C noted the memorandum in relation to the Census 2011 – Second Release – Brisbane LGA Overview.
3. E&C discussed the memorandum in relation to the Register of Contact with Lobbyists and requested the preparation of advice for Councillors.
ACTION: Peter Rule to prepare advice to Councillors on Contact with Lobbyists.
4. E&C discussed transitional arrangements for South Bank and directed that Graeme Jones be appointed the transitional manager for a period of three months.
ACTION: CEO to appoint Graeme Jones as the South Bank Transitional Manager for three months.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 19 November 2012.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE
STRATEGY RESULTS
MONDAY 19 NOVEMBER 2012

1. **Brisbane Green Heart CitySmart Pty Ltd ACN 099 480 010 Annual General Meeting (AGM) Decisions under delegation of Council authority as a sole shareholder.**
2. **District Cooling**
Megan Houghton presented to Civic Cabinet on the District Cooling concept.
3. **Howard Smith Wharves Revitalisation**
Roger Caswell presented to Civic Cabinet on the Howard Smith Wharves Revitalisation.
4. **Council's Financial Outlook**
Colin Jensen presented to Civic Cabinet on Council's financial outlook.

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 26 NOVEMBER 2012 AT 9:00 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

Minutes:

E&C adopted the minutes from Monday 19 November 2012.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	Councillor Julian Simmonds	Submission – 5 Moggill / Bellbowrie District Neighbourhood Plan	Ownership of Property within the area	Yes	N/A	Approved	Yes

General Business

1. E&C noted the memorandum in relation to the Critical Infrastructure and Movement Network (CIMN) Overlay Map.
2. E&C noted the memorandum in relation to the Contact Centre Monthly Report.
3. E&C noted the memorandum in relation to the Organisational Realignment Change Impact Update October 2012.
4. E&C noted the memorandum in relation to the Park Food and Beverage Vendors Trial. **ACTION: Vicki Pethybridge to progress a Formal Submission on the proposed Park Food and Beverage Vendors Trial.**
5. E&C noted the memorandum in relation to the Register of Contact with Lobbyists and further noted previous updates by the Chief Executive Officer in relation to this matter. Accordingly, Civic Cabinet determined that no further action is required.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 26 November 2012.

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Chief Executive Officer