



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 13 JANUARY 2014 AT 9:30 AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors A Cooper, M Bourke, V Howard, P Matic, D McLachlan & J Simmonds.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Councillor K Adams.

### Minutes:

E&C adopted the minutes from Monday, 16 December 2013.

### Material Personal Interests / Conflict of Interests to declare:

Nil

### General Business


1. The Lord Mayor MOVED and Councillor Schrunner SECONDED that Councillor Vicki Howard be appointed as Acting Chairman, Brisbane Lifestyle Committee for this Civic Cabinet meeting of 13 January 2014 and that this appointment give authorisation to sign and discuss matters in the absence of the Chairman and Deputy Chairman of Brisbane Lifestyle Committee.
2. E&C noted the memorandum in relation to the Australia Day Severe Weather Event January 2013 – Recovery Reports.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 13 January 2014.

### Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday, 11 February 2014.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 20 JANUARY 2014 AT 9:30 AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors M Bourke, A Cooper, P Matic, I McKenzie, D McLachlan, J Simmonds & A Wines.

### OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Deputy Mayor A Schrunner & Councillor K Adams.

### Minutes:

E&C adopted the minutes from Monday, 13 January 2014.

### Material Personal Interests / Conflict of Interests to declare:

Nil

### General Business

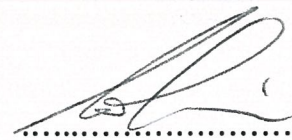
1. E&C noted the memorandum in relation to the Customer Contact Report – December 2013.
2. E&C noted the memorandum in relation to the Adshel Revenue Audit and Performance Review. E&C agreed to allocate \$200,000 of the remaining contra advertising budget to Brisbane Marketing to use for international advertising associated with the G20. E&C also noted their preference to go to the market rather than extend existing contracts and to explore further advertising market opportunities without impacting existing agreements.  
**ACTION: Brisbane Marketing to utilise \$200,000 of the Adshel advertising contra in international markets to promote Brisbane relating to the G20.**
3. E&C noted the memorandum in relation to the Request for Tender – Traffic Management Plans and Engineering Services for the G20 Task Force.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 20 January 2014.

### Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday, 11 February 2014.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON TUESDAY 28 JANUARY 2014 AT 10.00AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan, J Simmonds.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business & Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the minutes from Monday, 20 January 2014.

### Material Personal Interests / Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Footpath Grass Cutting Program.
2. E&C noted the memorandum in relation to the February 2014 edition of *Living in Brisbane*.
3. E&C noted the memorandum in relation to the Eco-Business Precinct for Innovation and Commercialisation (EPIC) Update.
4. E&C noted the memorandum in relation to the Governance and Council Resourcing Arrangements on the Underground Bus and Train Project.
5. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts accepted by Delegates for November 2013.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 28 January 2014.

### Standing Committee Agendas

The Establishment and Coordination Committee, as a delegate of Council during recess, considered the Standing Committee agendas. The results of these items will be reported to full Council at the meeting of Tuesday, 11 February 2014.

  
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Chief Executive Officer