



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 7 JULY 2014 AT 9:30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors M Bourke, V Howard, P Matic, D McLachlan, J Simmonds & A Wines.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Amanda Olsson, for Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillors K Adams & A Cooper.

Minutes:

E&C adopted the minutes from Monday, 30 June 2014.

Material Personal Interests / Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	Councillor A Wines	GB discussion – 8 – Election Signs – Stafford by-election	Councillor A Wines is the campaign manager for the LNP candidate for the Stafford by-election.	Yes	N/A	N/A	N/A

General Business

1. E&C noted the memorandum in relation to the Landfill Gas Migration Study at the Willawong Closed Landfill.
2. E&C noted the memorandum in relation to the Use of Quick Response Codes as a new channel to communicate Council information to the public. E&C also suggested that alternative technologies also be considered as well as use for G20 (road closures and like).
3. E&C noted the memorandum in relation to Contracts and Tendering – Report to Council of Contracts accepted by Delegates for May 2014.
4. E&C noted the memorandum in relation to the Roma Street Parkland – Event Fees and Charges.
5. E&C noted the memorandum in relation to the Anzac Square Update.
6. E&C noted the memorandum in relation to the Release of Brisbane River Vessels Study.
7. E&C noted the memorandum in relation to the June/July 2014 edition of *Living in Brisbane*.

8. E&C noted the memorandum in relation to Election Signs – Stafford by-election.
9. E&C discussed the Flood Class Action against the State of Queensland, SEQWater and SunWater.
10. E&C noted a security-in-confidence memorandum that was distributed to E&C members only.
11. E&C discussed the overpayment of Bus Assistants.
12. E&C discussed Pedestrian Signal Audio Tactile devices and directed that they remain operational at all hours unless, on a case-by-case basis, they are assessed to be silenced during the night.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 7 July 2014.



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Chief Executive Officer

BCC PUBLICATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 14 JULY 2014 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors K Adams, M Bourke, V Howard, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor A Schrunner and Councillor A Cooper

Minutes:

E&C adopted the minutes from Monday, 7 July 2014.

Material Personal Interests / Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the BaSE Deployment Readiness Briefing Arrangements.
2. E&C noted the memorandum in relation to the Bulk Lease Prepayment Transaction Crown Castle.
3. E&C noted the memorandum in relation to the Memorandums of Understanding – Brisbane City Council and Energex, Brisbane City Council and APA Group.
4. E&C noted the memorandum in relation to the Rail Road Interface Agreement – Brisbane City Council and Australian Rail Track Corporation Ltd.
5. E&C noted the memorandum in relation to the Bus and Train (BaT) Project Update – Additional Information.
6. E&C noted the memorandum in relation to Council's proposed nomination for a Public Sector Medal.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 14 July 2014.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 21 JULY 2014 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, V Howard, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor A Cooper

Minutes:

E&C adopted the minutes from Monday, 14 July 2014.

Material Personal Interests / Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to Competitive Tendering Discussion.
2. E&C noted the memorandum in relation to the BaSE Deployment Readiness Briefing Arrangements.
3. E&C noted the memorandum in relation to the Australia Day Severe Weather Event January 2013 – Completion of Recovery Reports.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 21 July 2014.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 28 JULY 2014 AT 9.30 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor A Schrunner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

OTHER ATTENDEES:

Councillor M de Wit, Chairman of Council, Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the minutes from Monday, 21 July 2014.

Material Personal Interests / Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the August 2014 edition of *Living in Brisbane*.
2. E&C noted the memorandum in relation to the Audit Committee Minutes.
3. E&C noted the memorandum in relation to the Customer Contact Report – June 2014.
4. E&C noted the memorandum in relation to the 2013-2014 Annual Report from the Office of the Disputes Commissioner.
5. E&C noted the memorandum in relation to the South Bank Parklands – Event Fees and Charges.
6. E&C noted the memorandum in relation to the Fourth Quarterly Reports for South Bank Parklands and Roma Street Parkland – Financial Year 2013-2014.
7. E&C noted the memorandum in relation to the Bus and Train (BaT) Project Update – Additional Information.
8. E&C noted the memorandum in relation to the Parking Taskforce Minutes.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 28 July 2014.