



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 2 JULY 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 25 June 2018.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Finalised actions from the AusSafe Report.
2. E&C noted the memorandum in relation to the Non-conforming building products information sharing arrangement update.
3. E&C noted the memorandum in relation to Segwater's Community Education Program – use of recycled water.
4. E&C noted the memorandum in relation to the Consultation Register – June 2018.
5. E&C noted the memorandum in relation to the June/July Special Budget 2018 edition of *Living in Brisbane*.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 2 July 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 9 JULY 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Deputy Mayor Adrian Schrunner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, David McLachlan, and Andrew Wines.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Lord Mayor Graham Quirk and Councillor Peter Matic.

Minutes:

E&C adopted the Minutes from Monday 2 July 2018.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Brisbane River Catchment Flood Studies Program – Strategic Floodplain Management Plan and requested it return next week with further information.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 9 July 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 16 JULY 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 9 July 2018.

Material Personal Interests/Conflict of Interests to declare:

| MPI/COI | Cr | Formal submission/ subject of discussion | Nature of interest | Cr left meeting? | How Cr voted (if stayed)? | How meeting voted? | Rec to Council |
|---------|----------|--|--|---------------------|---------------------------------|--------------------------|-------------------|
| COI | MB VH | 1. Strategy Presentation - Cross River Rail July 2018 Progress Report | Councillors own property in a community title scheme that Cross River Rail may require a volumetric resumption by the Queensland Government. Councillors agreed that Councillors Matthew Bourke and Vicki Howard could remain in the meeting. | No | N/A | N/A | N/A |

General Business

1. E&C noted the memorandum in relation to the Update on Council's Public Spaces Security.
2. E&C noted the memorandum in relation to the Proposed options for the future governance and operation of Anzac Square.
3. E&C noted the memorandum in relation to the Shorncliffe Kiosk – Option for Temporary Vendors and agreed the abandonment of the previous tender process in favour of a temporary coffee cart at this location.
4. E&C noted the memorandum in relation to the Brisbane River Catchment Flood Studies Program – Strategic Floodplain Management Plan.
5. E&C noted the memorandum in relation to the Brisbane Metro Procurement Update.

6. E&C noted the memorandum in relation to the Update on 5G and Low-Power Wide-Area Network Deployment.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 16 July 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer

BCCP PUBLIC INFORMATION SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 23 JULY 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Deputy Mayor Adrian Schrinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Lord Mayor Graham Quirk

Minutes:

E&C adopted the Minutes from Monday 16 July 2018.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Left Turn on Red (LTOR) Trial update.
2. E&C noted the memorandum in relation to *Brisbane's Future Blueprint* lead branches.
3. E&C noted the memorandum in relation to the Queensland Police Memorial.
4. E&C noted the memorandum in relation to Telstra's next generation payphones.
5. E&C discussed the Shorncliffe Pier Kiosk and resolved to utilise a temporary coffee cart while proceeding to tender.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 23 July 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 30 JULY 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schrunner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor’s Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 23 July 2018.

Material Personal Interests/Conflict of Interests to declare:

| MPI/COI | Cr | Formal submission/subject of discussion | Nature of interest | Cr left meeting? | How Cr voted (if stayed)? | How meeting voted? | Rec to Council |
|---------|----|--|--|------------------|---------------------------|--------------------|----------------|
| COI | MB | Submission 7 – Newstead north neighbourhood plan | Cr Bourke is a Director of the LGAQ who owns property within the study area. | Yes | N/A | A | Y |

General Business

1. E&C noted the memorandum in relation to the Customer Channel Contact Report – June 2018.
2. E&C noted the memorandum in relation to the Employee reference tool – FAIR test.
3. E&C noted the memorandum in relation to the Consultation Register – July 2018.
4. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for June 2018.
5. E&C noted the memorandum in relation to the Mt Coot-tha Zipline – Zipline Australia Pty Ltd request for Council to fund additional supporting infrastructure.
6. E&C noted the memorandum in relation to the Phase out of single-use plastic drinking straws, helium balloons and single-use plastic bottles.
7. E&C discussed the ongoing development of the Drug and Alcohol Policy and considered that a BAC level of 0.05, or 0.00 where legislated or a risk assessment requires, would be appropriate and apply to all staff (including the executives, contractors and volunteers) as well as Councillors. E&C noted that the draft policy and implementation details were still being considered and would be the subject of a Strategy Presentation.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 30 July 2018.



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Chief Executive Officer

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