



**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**

**MEETING HELD ON MONDAY 3 SEPTEMBER 2018 AT 9.30AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Nil

**Minutes:**

E&C adopted the Minutes from Monday 27 August 2018.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**General Business**

1. E&C noted the memorandum in relation to the September 2018 edition of *Living in Brisbane*.
2. E&C noted the memorandum in relation to the Organisational change impact update January – June 2018.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 3 September 2018.

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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**  
**MEETING HELD ON MONDAY 10 SEPTEMBER 2018 AT 9.30AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Nil

**Minutes:**

E&C adopted the Minutes from Monday 3 September 2018.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**General Business**

1. E&C noted the memorandum in relation to the Port of Brisbane dedicated freight rail connection.
2. E&C noted the memorandum in relation to the Better Brisbane Proposals – Summary Report up to 24 August 2018.
3. E&C noted the memorandum in relation to *Brisbane's Future Blueprint* status report – September 2018.
4. E&C noted the memorandum in relation to the Draft Brisbane Infrastructure Charges 2016-17 Report.
5. E&C noted the memorandum in relation to the Contaminated land investigations on child care and community garden sites.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 10 September 2018.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 17 SEPTEMBER 2018 AT 9.30AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Councillor Krista Adams

### Minutes:

E&C adopted the Minutes from Monday 10 September 2018.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Queensland Urban Utilities' Board Room Luncheon 15 October 2018.
2. E&C noted the memorandum in relation to the draft Brisbane Infrastructure Charges 2016-17 Report and noted that the report will be tabled in Council (Option 3).
3. E&C noted the memorandum in relation to the Brisbane Metro Draft Design Report Consultation Outcomes.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 17 September 2018.

### Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 24 SEPTEMBER 2018 AT 9.30AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Adam Allan, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Councillors Krista Adams and Matthew Bourke.

### Minutes:

E&C adopted the Minutes from Monday 17 September 2018.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Audit Committee Minutes – 9 August 2018.
2. E&C noted the memorandum in relation to the October 2018 edition of *Living in Brisbane*.
3. E&C noted the memorandum in relation to the Customer Channel Contact Report – August 2018.
4. E&C noted the memorandum in relation to the Review of Telco Rental Rates.
5. E&C noted the memorandum in relation to the Recommendations arising from the Parliamentary inquiry into the operations of toll roads in Queensland.
6. E&C noted the memorandum in relation to the Left Turn on Red Trial update.
7. E&C noted the memorandum in relation to Brisbane Metro Draft Design Report Consultation Outcomes – Summary of submissions document.
8. E&C noted the memorandum in relation to Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for August 2018.
9. E&C noted the memorandum in relation to Consultation Register – September 2018.
10. E&C noted the memorandum in relation to Council boards, committees and other similar bodies.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 24 September 2018.

**Standing Committee Agendas**

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

  
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Chief Executive Officer

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