



**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**

**MEETING HELD ON MONDAY 5 NOVEMBER 2018 AT 9.30AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Nil

**Minutes:**

E&C adopted the Minutes from Monday 29 October 2018.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**General Business**

1. E&C noted the memorandum in relation to the Traffic network reporting of congestion performance indicators.
2. E&C noted the memorandum in relation to the New Farm Riverwalk – Wearing surface background and forward maintenance strategy.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 5 November 2018.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 12 NOVEMBER 2018 AT 10AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Monday 5 November 2018.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Reporting to the Queensland Government of total Council spend (net of grants) on the Commonwealth Games.
2. E&C noted the memorandum in relation to the Australian Automobile Association's Road Congestion in Australia report.
3. E&C noted the memorandum in relation to the Sunnybank bus station upgrade – ownership and asset management.
4. E&C noted the memorandum in relation to the City Parklands Services Pty Ltd Quarterly Management Reports – Quarter One 2018-19 Financial Year.
5. E&C noted the memorandum in relation to the 2018-19 Summer Storm Season Briefing.
6. E&C noted the memorandum in relation to the Downstream Waste and Resource Recovery Services arrangement – update October 2018.
7. E&C noted the memorandum in relation to the Queensland Waste Levy – update October 2018.
8. E&C noted the memorandum in relation to the Project Citroen – Proposal Update.
9. E&C noted the memorandum in relation to the Draft Brisbane infrastructure charges reports for 2016-17 and 2017-18 and discussed the further improvements proposed. E&C requested a further draft be required for consideration.

10. E&C noted the memorandum in relation to the *Brisbane's Future Blueprint* status report – November 2018
11. E&C noted the memorandum in relation to the Riverside Drive, West End, Contaminated Land Remediation.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 12 November 2018.

**E&C Adjourned from 11am – 11.15am**

David Conry, Chairman of Powerhouse, conducted the Powerhouse Pty Ltd AGM

E&C represented Council as shareholder.



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Chief Executive Officer

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## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 19 NOVEMBER 2018 AT 9.30AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Councillor Matthew Bourke

### Minutes:

E&C adopted the Minutes from Monday 12 November 2018.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Non-conforming building product update.
2. E&C noted the memorandum in relation to Transurban Queensland's Proposed Integrated Traffic Management Centre in Brisbane.
3. E&C noted the memorandum in relation to the Heritage Advisory Committee – Council Opposition Representative.
4. E&C noted the memorandum in relation to the Brisbane Metro Vehicles shortlist.
5. E&C noted the memorandum in relation to the Update on properties with rates overdue for more than six years.
6. E&C noted the memorandum in relation to the Centenary Bus Services Community Research.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 19 November 2018.



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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 26 NOVEMBER 2018 AT 9.30AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Monday 19 November 2018 with minor typographical amendments.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the LED signage upgrade for King George Square Car Park.
2. E&C noted the memorandum in relation to the Asset Steering Committee update for the period 1 January to 31 October 2018.
3. E&C noted the memorandum in relation to the December-January 2019 edition of *Living in Brisbane*.
4. E&C noted the memorandum in relation to the Customer Channel Contact Report – October 2018.
5. E&C noted the memorandum in relation to the Treatment of Local Government Systems (LGS) Project in-scope systems post project closure.
6. E&C noted the memorandum in relation to the Consultation Register – November 2018.
7. E&C noted the memorandum in relation to the Release of the Pallara Catchment Flood Study Report.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 26 November 2018.

**E&C Adjourned from 10.38am – 12.37pm**

The meeting adjourned to allow for the conduct of the following AGMs to occur.

- Museum of Brisbane Pty Ltd
- City of Brisbane Investment Corporation Pty Ltd
- Brisbane Green Heart CitySmart Pty Ltd
- Brisbane Marketing Pty Ltd
- City Parklands Services Pty Ltd
- Oxley Creek Transformation Pty Ltd
- *Riverfestival* Brisbane Pty Ltd
- Brisbane Tolling Pty Ltd

E&C represented Council as shareholder.

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Chief Executive Officer

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