



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 3 DECEMBER 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Councillors Krista Adams, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, David McLachlan and Kate Richards.

It was moved by the Lord Mayor, seconded by Councillor Cooper, and carried that Councillor Kate Richards represent the Public and Active Transport Committee for this meeting of E&C.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor Adrian Schrinner

Minutes:

E&C adopted the Minutes from Monday 26 November 2018.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to Information Security: Multi-Factor Authentication.
2. E&C noted the memorandum in relation to the Proposed 2018-19 Christmas and New Year Disaster Management Arrangements.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 3 December 2018.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 10 DECEMBER 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schinner, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Vicki Howard, Peter Matic, and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor Krista Adams.

Minutes:

E&C adopted the Minutes from Monday 3 December 2018.

Material Personal Interests/Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
COI	VH	Strategy Presentation – Newstead House and Newstead Park – tenure and governance	Cr Howard is the Council representative on the Newstead House Trust	No	N/A	N/A	N/A

General Business

1. E&C noted the memorandum in relation to the Corporate Risk Profile – September 2018.
2. E&C noted the memorandum in relation to the *Brisbane Vision 2031* Progress Report 2018.
3. E&C noted the memorandum in relation to the Better Brisbane Proposals – Summary Report for the period 27 August 2018 to 23 November 2018.
4. E&C noted the memorandum in relation to the New Year's Eve Celebrations and Howard Smith Wharves.
5. E&C noted the memorandum in relation to the City Botanic Gardens Information Kiosk.
6. E&C noted the memorandum in relation to the First 5 Forever grant funding 2019-2021.
7. E&C noted the memorandum in relation to the Negotiations with HSH Hotels (Australia) Ltd for lease required for the construction of the Botanic Gardens Riverwalk project.
8. E&C noted the memorandum in relation to the Brisbane Metro Collaborative Partnership Request for Proposal shortlist.
9. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for October 2018.

10. E&C noted the memorandum in relation to the Update on the Parliamentary inquiry into the operation of toll roads in Queensland.
11. E&C noted the memorandum in relation to the Mt Coot-tha Zipline – Development Application update – State Assessment Referral Agency response and State Land Tenure approval.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 10 December 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.


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Chief Executive Officer

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ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 17 DECEMBER 2018 AT 9.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Graham Quirk, Deputy Mayor Adrian Schrunner, Councillors Adam Allan, Matthew Bourke, Vicki Howard, Steven Huang, David McLachlan, and Andrew Wines.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Greg Bowden, Director of Strategy, Communications and Business, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillors Krista Adams, Amanda Cooper and Peter Matic.

Minutes:

E&C adopted the Minutes from Monday 10 December 2018.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Audit Committee Minutes – 13 September 2018.
2. E&C noted the memorandum in relation to the *Brisbane's Future Blueprint* status report – December 2018.
3. E&C noted the memorandum in relation to the Report on Infrastructure Charges Offsets and Refund Liabilities – September 2018 and advised that they no longer require this regular report. Future reports will be by significant exception only.
4. E&C noted the memorandum in relation to the Milton Urban Common budget and agreed that Option B is appropriate.
5. E&C noted the memorandum in relation to the Sandgate Bowls Club Inc. – Land Management Plan and long-term lease.
6. E&C noted the memorandum in relation to the New Year's Eve Celebrations and Howard Smith Wharves – Additional Information.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 17 December 2018.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.



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