



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 7 MAY 2019 AT 7.30AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Amanda Cooper, Fiona Hammond, Vicki Howard, Peter Matic, and Ryan Murphy.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Councillor Matthew Bourke

### Minutes:

E&C adopted the Minutes from Monday 29 April 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the May 2019 edition of *Living in Brisbane*.
2. E&C noted the memorandum in relation to the Waste Levy - potential impacts on Council projects.
3. E&C noted the memorandum in relation to 2019 Tour de Brisbane road closure information.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 7 May 2019.

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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 13 MAY 2019 AT 9.45AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard, and Peter Matic.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Tuesday 7 May 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Oversight of Consultancies Special Committee (OCSC) Report October 2018 to March 2019.
2. E&C noted the memorandum in relation to the State Emergency Services property portfolio review.
3. E&C noted the memorandum in relation to the Lord Mayor Deliverables 2018-19 – March Quarter.
4. E&C noted the memorandum in relation to the South Brisbane Transport and Mobility Study.
5. E&C noted the memorandum in relation to the Flood Awareness Map – overland flow letters to businesses and memorandum to local Councillors.
6. E&C noted the memorandum in relation to Waste Levy impacts on Council activity.
7. E&C discussed land becoming surplus to requirements once road projects have been completed. E&C requested such land be utilised for new parks where appropriate, or when not suitable, to be sold and the funds realised directed to the purchase and enhancement of parks.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 13 May 2019.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 20 MAY 2019 AT 9.45AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard, and Peter Matic.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Monday 13 May 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Progress update on improving ombudsman services for motorists using Queensland toll roads.
2. E&C noted the popularity of City Hall as a pre-polling place in the recent Australian Election, and in all elections generally. Accordingly, E&C directed the CEO to explore opportunities at future elections for community groups to be able to hold an appropriate stall (e.g. a democracy sausage sizzle) during lunch periods.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 20 May 2019.

  
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Chief Executive Officer



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 27 MAY 2019 AT 9.45AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard and Peter Matic.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Monday 20 May 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Audit Committee Minutes – March 2019.
2. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for March 2019.
3. E&C noted the memorandum in relation to the Customer Channel Contact Report – April 2019.
4. E&C noted the memorandum in relation to the City Parklands Services Pty Ltd Quarterly Management Reports – Quarter Three 2018-19.
5. E&C noted the memorandum in relation to the Report it Mobile Application.
6. E&C noted the memorandum in relation to the E&C meeting at the 2019 Asia Pacific Cities Summit & Mayors' Forum – 8 July 2019.
7. E&C noted the memorandum in relation to Update to *Brisbane's Customer Charter*.
8. E&C noted the memorandum in relation to the Better Brisbane Proposals – Summary Report for the period 24 November 2018 to 26 April 2019.
9. E&C noted the memorandum in relation to the Consultation Register – May 2019.
10. E&C noted the memorandum in relation to the Strategic Insights and Council's Narrative.
11. E&C noted Council's recent success in being recognised for the second year running as a "Gold Employer Status" in the Australian Workplace Equality Index (AWEI) and being the highest ranking government employer in Australia. Andrea Kenafake was also recognised with the Executive Leadership award.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 27 May 2019.

  
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Chief Executive Officer

**BCC PUBLICATION SCHEME  
4 YEAR RELEASE**