



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 1 JULY 2019 AT 10AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

It was moved by the Lord Mayor, seconded by Councillor Peter Matic, and carried that Councillor David McLachlan represent the Public and Active Transport, Economic and Tourism Development Committee for this meeting of E&C.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor Krista Adams.

Minutes:

E&C adopted the Minutes from Monday 24 June 2019.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Consultation Register – June 2019.
2. E&C noted the memorandum in relation to Recycling services at ward offices.
3. E&C noted the memorandum in relation to the Reconciliation Action Plan update.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 1 July 2019.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 8 JULY 2019 AT 12.30PM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Cunningham, Fiona Hammond and Vicki Howard.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor Peter Matic.

Minutes:

E&C adopted the Minutes from Monday 1 July 2019.

Material Personal Interests/Conflict of Interests to declare:

MPI/COI	Cr	Formal submission/subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?	Rec to Council
MPI	FC	Submission – Brisbane Green Heart CitySmart Pty Ltd Funding Agreement 2019-22	Spouse has a contract with CitySmart that results in funds being distributed to a family trust	Yes	N/A	A	N

General Business

1. E&C noted the memorandum in relation to the June-July 2019 edition of *Living in Brisbane*.
2. E&C noted the memorandum in relation to the Domestic and Family Violence recommendations update.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 8 July 2019.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 15 JULY 2019 AT 10AM

COMMITTEE MEMBERS PRESENT:

Deputy Mayor Krista Adams, Councillors Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Lord Mayor Adrian Schrinner and Councillor Adam Allan.

Minutes:

E&C adopted the Minutes from Monday 8 July 2019.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for May 2019.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 15 July 2019.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 22 JULY 2019 AT 10AM

COMMITTEE MEMBERS PRESENT:

Acting Mayor, Councillor Krista Adams, Councillors Matthew Bourke, Amanda Cooper, Fiona Cunningham, Tracy Davis, Vicki Howard and David McLachlan.

It was moved by the Acting Mayor, Councillor Krista Adams, seconded by Councillor Matthew Bourke, and carried that Councillor Fiona Cunningham represent the Environment, Parks and Sustainability Committee for this meeting of E&C.

It was moved by the Acting Mayor, Councillor Krista Adams, seconded by Councillor Matthew Bourke, and carried that Councillor Tracy Davis represent the Community, Arts and Lifestyle Committee for this meeting of E&C.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Lord Mayor Adrian Schrinner, Councillors Adam Allan, Fiona Hammond and Peter Matic.

Minutes:

E&C adopted the Minutes from Monday 15 July 2019.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to Brisbane Housing Company Limited.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 22 July 2019.

Standing Committee Agendas

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.


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Chief Executive Officer



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 29 JULY 2019 AT 10AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard and Peter Matic.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 22 July 2019.

Material Personal Interests/Conflict of Interests to declare:

Nil

General Business

1. E&C noted the memorandum in relation to the Quarterly Insights Summary – Quarter Two 2019.
2. E&C noted the memorandum in relation to the August 2019 edition of *Living in Brisbane*.
3. E&C noted the memorandum in relation to the Customer Channel Contact Report – June 2019.
4. E&C noted the memorandum in relation to the Brisbane vulnerable community organisations status update.
5. E&C agreed the memorandum in relation to the Proposal to bring forward procurement of replacement CityCat.
6. E&C noted the memorandum in relation to the Transurban Queensland proposal for an Integrated Traffic Management Centre and modification of Clem Jones and Legacy Way Tunnel operating systems.
7. E&C noted the memorandum in relation to Visitor Economy 2031: Vision for the Brisbane Region.
8. E&C agreed the memorandum in relation to the Right to Information Disclosure Log.
9. E&C noted the memorandum in relation to the Consultation Register – July 2019.

10. The CEO noted that E&C were not involved in the decision making to finalise the recent tender for “e-scooters in Brisbane”. The CEO advised that since the finalisation of the tenders, that Neuron has found obtaining \$20m in public liability insurance as required by the tender very difficult despite them approaching multiple insurance brokers and some 30 insurance companies. Neuron has advised that to date they can obtain only a single insurer at \$10 million cover. The LNP Councillors of E&C declared a potential COI, namely that a representative of Lime is an office bearer of the LNP. Accordingly, the LNP Councillors will seek advice from the Integrity Commissioner as to whether there is a conflict. E&C requested that Stores Board do not further decide on the matter of e-scooters until they have such advice.

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 29 July 2019.



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Chief Executive Officer

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