



## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 2 SEPTEMBER 2019 AT 10AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard and Peter Matic.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Tuesday 27 August 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Customer Channel Contact Report – July 2019.
2. E&C noted the memorandum in relation to the Asset Steering Committee 2018-19 update.
3. E&C noted the memorandum in relation to the September 2019 edition of *Living in Brisbane*.
4. E&C noted the memorandum in relation to the Waste Levy Working Group recommendations for capturing and responding to the Queensland Government levy on waste disposal.
5. E&C noted the memorandum in relation to the Consultation Register – August 2019.
6. E&C noted the memorandum in relation to the Better Brisbane Proposals – Summary Report for the period 27 April 2019 to 9 August 2019.
  - a. E&C noted that proposals have been received on the Riverstage from two quite different applicants. E&C discussed that the Riverstage is now 30 years old and is in need of an upgrade that meets community needs and expectations. E&C noted that the market interest to upgrade and operate the Riverstage may extend beyond the two (unsolicited) proposals to hand. Accordingly, E&C decided that an open market process should immediately be undertaken for an upgrade and operating agreement of the Riverstage with the two current Better Brisbane Proposal applicants notified accordingly.
7. E&C noted the memorandum in relation to the Kedron Brook Bikeway Infra+ grant evaluation report.
8. E&C noted the memorandum in relation to the Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for July 2019.

9. E&C noted the memorandum in relation to the Queen's Wharf Brisbane tower crane installation.
10. E&C noted the memorandum in relation to the Suburban pop-up co-working space.
11. E&C noted the memorandum in relation to the City Parklands Services Pty Ltd Annual Reports – 2018-19.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 2 September 2019.

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Chief Executive Officer

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## ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 9 SEPTEMBER 2019 AT 10AM

### COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard and Peter Matic.

### OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer

### APOLOGIES:

Nil

### Minutes:

E&C adopted the Minutes from Monday 2 September 2019.

### Material Personal Interests/Conflict of Interests to declare:

Nil

### General Business

1. E&C noted the memorandum in relation to the Corporate Risk Profile.
2. E&C noted the memorandum in relation to the Contracts and Tendering Delegates Report for July 2019 – Local Preference.
3. E&C noted the memorandum in relation to Brisbane City Council v Edward Amos – Recovery of rates, charges and interest in arrears – High Court Decision – 4 September 2019.

### Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 9 September 2019.

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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**

**MEETING HELD ON MONDAY 16 SEPTEMBER 2019 AT 10AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Amanda Cooper, Fiona Hammond, Vicki Howard and Peter Matic.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Nil

**Minutes:**

E&C adopted the Minutes from Monday 9 September 2019.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 16 September 2019.

**Standing Committee Agendas**

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

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Chief Executive Officer





**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**

**MEETING HELD ON MONDAY 23 SEPTEMBER 2019 AT 10AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Adrian Schrinner, Councillors Tracy Davis, Adam Allan, Steven Toomey, Steven Huang, Fiona Hammond, Vicki Howard and Peter Matic.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Deputy Mayor Krista Adams, Councillors Matthew Bourke, and Amanda Cooper.

**Minutes:**

E&C adopted the Minutes from Monday 16 September 2019, noting that Chris Adekunle was unable to attend the waste strategy presentation.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**General Business**

Nil

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 23 September 2019.

**Standing Committee Agendas**

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

  
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Chief Executive Officer



**ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES**  
**MEETING HELD ON MONDAY 30 SEPTEMBER 2019 AT 10AM**

**COMMITTEE MEMBERS PRESENT:**

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Amanda Cooper, Fiona Hammond, Kim Marx, Peter Matic and Steven Toomey.

**OTHER ATTENDEES:**

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

**APOLOGIES:**

Councillors Matthew Bourke and Vicki Howard.

**Minutes:**

E&C adopted the Minutes from Monday 23 September 2019.

**Material Personal Interests/Conflict of Interests to declare:**

Nil

**General Business**

1. E&C noted the memorandum in relation to the Service tracker – key findings report.
2. E&C discussed the Acting Integrity Commissioner's response to the Deputy Mayor. The Deputy mayor requested advice on the Metro procurement process "regarding a potential conflict of interest for Liberal National Party Councillors and the awarding of contracts for the Brisbane Metro project". The response did not contain any advice rather stating that it was in effect a matter of legal interpretation. Accordingly, E&C requested the CEO obtain legal advice to this end.

**Establishment and Coordination Committee Submission Results**

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 30 September 2019.

**Standing Committee Agendas**

The Establishment and Coordination Committee, as delegate of Council during recess, considered the Standing Committee agendas.

Chief Executive Officer