

MEETING HELD ON MONDAY 4 NOVEMBER 2019 AT 10.50AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Councillors Adam Allan, Matthew Bourke, Tracy Davis, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Deputy Mayor Krista Adams

Minutes:

E&C adopted the Minutes from Monday 28 October 2019.

Material Personal Interests/Conflict of Interests to declare:

MPI/ COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?		Rec to Council
COI	LM TD AA DM PM VH FH MB	Submission 6 – Stores Board Submission – Corporate Telephony Services	Majority COI Declared The LM attended the Royal Flying Doctors Service Gala Dinner on 27 July 2019 as a guest of Telstra. Optus made a donation to the LNP Queensland in the amount of \$1,000 on Feb 2016.	No No discussion was held on the submission save to the extent of explaining and declaring the conflict.	N/A	N/A	Y Referred to Council pursuant to section 177E of COBA
COI	LM TD AA DM PM VH FH ME	Submission 9 – Transurban Queensland – Legacy project at Greenways Esplanade Park	Transurban Queensland or related entities have made donations to the LNP Queensland in the amounts of \$1,100 \$4,700 and \$5,500 on March 2016, Feb-Aug 2017 and March 2019 respectively The perception for a COI was acknowledged. However, it is considered that no COI exists given the nature of this contract. TQ are to build and return a park asset to Council at their cost. The associated maintenance and operation of the park asset creates a future budget obligation on Council that requires Council approval. TQ will	No discussion was held on the submission save to the extent of explaining and declaring the conflict.	Submis sion withdra wn N/A	W	N/A

MPI/ COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	meeting	Rec to Council
			not be the beneficiary of this future work. Accordingly, it is considered that no COI exists as by nature of the returned works to Council, TQ derives no benefit and there is a clear public benefit. The E&C agreed for the submission to be withdrawn to allow advice to be obtained on the nature of the proposed Council submission and whether LNP Councillors need to declare a COI.	ç			

Establishment and Coordination Committee Submission Results

Please refer to the Establishment and Coordination Committee Results document for the meeting dated 4 November 2019.

Establishment and Coordination Committee Information Briefings

Please refer to the Establishment and Coordination Information Briefings Summary document for the meeting dated 4 November 2019.

General Business

- E&C noted the memorandum in relation to the Implementation of Belcarra Stage 2 Meetings 1. Local Law.
- E&C noted the memorandum in relation to the Implementation of Belcarra Stage 2 Councillor 2. request for information, advice and inspection of records and requested an information briefing be provided.

Meeting Adjournment

The E&C meeting was adjourned at 11.15am to allow attendance at Annual General Meetings of subsidiary companies. The E&C Meeting recommenced at 12.10pm.

Next Meeting

The next meeting of E&C is scheduled for 2.00pm on Monday 11 November 2019.

Meeting Conclusion

The meeting concluded at 2.30pm.

Chief Executive Officer



MEETING HELD ON MONDAY 11 NOVEMBER 2019 AT 2PM

COMMITTEE MEMBERS PRESENT:

Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Vicki Howard, Peter Matic, David McLachlan and Kate Richards.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, Geoff Greene, Lord Mayor's Deputy Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Lord Mayor Adrian Schrinner, and Councillor Fiona Hammond.

Minutes:

E&C adopted the Minutes from Monday 4 November 2019.

Material Personal Interests/Conflict of Interests to declare

MPI/ COI	Cr	Formal submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?
COI	KA AA DM PM VH KR MB	Submission – 13 Appointment of Directors to the Board of Major Brisbane Festivals Pty Ltd	Councillors declared a majority COI. Mr Chris Tyquin made donations of \$2,200 and \$1,500 to the LNP Queensland in 2016 and 2018 respectively. Further, GOA Billboards (a related entity to Mr Tyquin) made donations of \$2,990 and \$4,470 to the LNP Queensland in 2015 and 2017 respectively. Star Entertainment, who employs Ms Alison Smith in a senior executive role, made donations of \$23,320 and \$30,607.50 to the LNP Queensland in 2016 and 2017 respectively.	Referred to Council pursuant to section 177E of COBA	N/A	N/A

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Meeting Adjournment

The meeting adjourned at 3.56pm for 15 minutes. Cr Bourke left the meeting at 4.50pm.

Meeting Conclusion

The meeting concluded at 6.15pm.

Chief Executive Officer



MEETING HELD ON MONDAY 18 NOVEMBER 2019 AT 10.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Vicki Howard, Peter Matic, David McLachlan and Kate Richards.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Councillor Fiona Hammond.

Minutes: E&C adopted the Minutes from Monday 11 November 2019.

Material Personal Interests/Conflict of Interests to declare Nil

Submissions See table

General Business Nil

Meeting Conclusion The meeting concluded at noon.

Chief Executive Officer

E&C SUBMISS	E&C SUBMISSIONS RESULTS 18 NOVEMBER 2019								
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RÉSULT	PUBLIC RELEASE VIA				
18/11-01	112/20/216/132	Brisbane Infrastructure	Cross River Rail – Victoria Park South – Construction Trustee Lease	E&C recommended that Council resolve as per the draft resolution set out at Attachment A, namely: To enter into a trustee lease with the State of Queensland for part of Victoria Park, 454 Gregory Terrace, Spring Hill for the Cross River Rail project.	Council Minutes				
18/11-02	112/445/444/132-002	Brisbane Infrastructure	Lease of land to BAI Communications Pty Ltd for an existing broadcasting facility, located at 620 Sir Samuel Griffith Drive, Mount Coot-tha	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: That Council enter into a lease of land with BAI Communications Pty Ltd for an existing broadcasting facility located at 620 Sir Samuel Griffith Drive, Mount Coot-tha and approved BAI making an application for reconfiguring a lot pursuant to the <i>Planning Act 2016</i> .	Council Minutes				
18/11-03	106/335/1050/36	Lifestyle and Community Services	Men's Shed Grants Program 2019-20	E&C approved the allocation of funding to the proposed list of organisations through the Men's Shed Grants Program 2019-20, as set out in Attachment B.	E&C Publication Scheme				
18/11-04	109/695/586/6-02	City Administration and Governance	Report of the Audit Committee Meeting on 14 November 2019	E&C recommends that Council note the Report of the Audit Committee Meeting on 14 November 2019, as set out in Attachment A.	Council Minutes				
18/11-05	109/630/543/178	Lifestyle and Community Services	Creative Brisbane Creative Economy strategy	E&C recommended that Council approve the updated <i>Creative Brisbane Creative Economy strategy</i> , as set out in Attachment A.	Council Minutes				
18/11-06	165/830/179/689	Organisational Services	Stores Board Submission – Lease and Operation of a Café located at 461 Main Street, Kangaroo Point	E&C recommended that Council approves the submission, as set out in Attachment A, namely: Approval to enter into a lease for the operation of a café located at 461 Main Street, Kangaroo Point, with Bellissimo Coffee Pty Ltd (Bellissimo) for a term of eight years.	Council Minutes				

18/11-07	134/695/317/1056	Organisational Services	Annual Operational Plan Progress and Quarterly Financial Report for the period ended September 2019	E&C recommended that Council resolve as per the draft resolution set out in Attachment A, namely: To adopt the Annual Operational Plan Progress and	Council Minutes
			ended September 2013	Quarterly Financial Report for the period ended September 2019.	
18/11-08	152/160/516/457	City Planning and Sustainability	Banyo—Northgate neighbourhood plan	E&C recommended that Council resolve as per the draft resolution set out in Attachment A, namely: To amend <i>Brisbane City Plan 2014</i> to include the Banyo—Northgate neighbourhood plan.	Council Minutes
18/11-09	109/555/14/1786	Office of the Chief Executive	Appointment of Acting Chief Executive Officer	E&C approved the appointment of Geoffrey Beck, Divisional Manager, Transport for Brisbane, as Acting Chief Executive Officer for the period 16 December 2019 to 20 December 2019 inclusive.	E&C Publicatior Scheme
18/11-10	134/135/86/352	Organisational Services	2019-20 Budget – Second Review	E&C recommended that Council resolve as per the draft resolution set out in Attachment A, namely: That Council resolves to adopt the amended budget allocations for Programs 1 to 8, and Businesses and Council Providers in accordance with Attachment B.	Council Minutes
18/11-11	152/160/1218/36-001 152/160/1218/36-002	City Planning and Sustainability	Major amendment to <i>Brisbane</i> <i>City Plan 2014 –</i> Package C	E&C recommended that Council resolve as per the draft resolution set out in Attachment A, namely: To proceed with the proposed major amendment to <i>Brisbane City Plan 2014</i> – Package C.	Council Minutes
18/11-12	109/268/189/61	City Administration and Governance	Amendment of corporate rule AP038 Acceptable Requests Guidelines	E&C approved the amended corporate rule <i>AP038</i> <i>Acceptable Requests Guidelines</i> , as set out in Attachment C.	E&C Publication Scheme
18/11-13	103/315/33/411	City Administration and Governance	2019 Lord Mayor's Multicultural Business Dinner and Awards Donation	E&C approved the donation of the proceeds raised from Lot 11 of the Live Auction at the 2019 Lord Mayor's Multicultural Business Dinner and Awards, which totals \$1,050, to the Salvation Army Bushfire Appeal.	E&C Publication Scheme

TITLE CONSIDERATION CLASSIFICATION LAI	TITLE	INFORMATION BRIEFING NUMBER
EQ update Scott Smith, Chief Executive Officer, Council of Mayors (SEQ), provided E&C with an update on the operations of COMSEQ, including: Contains Commercial Confidence • the SEQ City Deal progress the SEQ 2032 Olympic and Paralympic Games bid Section 173 of COBA ap • regional waste management the Resilient Rivers Initiative autonomous vehicle trials, and • plans for a one day gathering of all SEQ councillors. Contains Commercial Confidence	COMSEQ update	01
 provided E&C with an update on the operations of the Audit Committee, including: the Audit Committee's primary functions the Audit Committee members and attendees accountability against the Audit Committee Charter Assurance Services audit findings Assurance Services improvements the Queensland Audit Office assessment financial reporting 	Audit Committee Annual Report	02
 the Audit Committee's primary functions Committee members and attendees accountability against the Audit Committee Charter Assurance Services audit findings Assurance Services improvements the Queensland Audit Office assessment 		



MEETING HELD ON FRIDAY 22 NOVEMBER 2019 AT 2.30PM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Material Personal Interests/Conflict of Interests to declare: Nil

Submissions See table

General Business Nil

Meeting Conclusion The meeting concluded at 3.40pm.

Chief Executive Officer

	IONS RESULTS 22 NOV				
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	PUBLIC RELEASE VIA
22/11-01	112/445/444/557-003 112/445/444/665-02	Chief Executive Office	Sub-lease of premises for the Police Beats at 65 Adelaide Street, Brisbane, and 275 Brunswick Street, Fortitude Valley	E&C recommended that Council resolves in accordance with the draft resolution set out in Attachment A, namely: That Council apply the exception under section 226 (1)(b)(i) of the <i>City of Brisbane Regulation 2012</i> and to grant sub-leases to the Department of Housing and Public Works for the Police Beats at 65 Adelaide Street, Brisbane, and 275 Brunswick Street, Fortitude Valley.	Council Minutes
22/11-02	103/1205/251/3	City Administration and Governance	Donation to assist the people and communities affected by bushfires	E&C recommended that Council approve a \$100,000 donation, distributed equally among the Australian Red Cross, Lifeline Queensland, The Salvation Army, St Vincent de Paul Society Queensland and Givit, in support of the victims of the Queensland bushfires.	Council Minutes
22/11-03	165/210/179/3158	Organisational Services	Design and Build of the Brisbane Metro Vehicles	 E&C recommended that Council resolve as per the draft resolution set out in Attachment A, namely: That Council approve: (a) the Post-Market submission – Design and Build of Metro Vehicles set out in Attachment C, namely: To enter into a contract with Tenderer N for the Design and Build of Metro Vehicles. The contract will be on a lump sum price basis for an estimated sum of redacted for the design, build and testing of a pilot Metro Vehicle, with options to order the design and build of the initial Brisbane Metro fleet, including permanent charging infrastructure, and for future fleet expansion. 	Council Minutes Note: contains Commercial in Confidence



INFORMATION BRIEFING NUMBER	TITLE	CONSIDERATION	CLASSIFICATION LABEL
01	Design and Build of the Brisbane Metro Vehicles	Stephen Hammer, Project Director, Brisbane Metro Project, City Projects Office, Brisbane Infrastructure, provided E&C with a briefing on the Design and Build of the Brisbane Metro Vehicles.	Contains Commercial in Confidence Contains Deliberative Process Section 173 of COBA applies
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MEETING HELD ON MONDAY 25 NOVEMBER 2019 AT 10.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer,

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 18 November 2019 and Friday 22 November 2019.

Material Personal Interests/Conflict of Interests to declare Nil

Submissions See table

General Business Nil

Meeting Adjournment Nil

Meeting Conclusion The meeting concluded at 11.15am.

Chief Executive Officer

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	PUBLIC RELEASE VIA
25/11-01	161/20/439/415	City Planning and Sustainability	Purchase of land for environmental (bushland) purposes, located at 104 Ritchie Road, Pallara	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: That Council approve the purchase of land for environmental (bushland) purposes, located at 104 Ritchie Road, Pallara.	Council Minutes
25/11-02	134/695/317/1077	City Planning and Sustainability	Environmental Management and Compliance Levy Report 2018-19	E&C noted the information contained within the Environmental Management and Compliance Levy Report 2018-19, as set out in Attachment B.	E&C Publication Scheme
25/11-03	112/265/439/255	Organisational Services	Sale of 70A Lade Street, Gaythorne, to adjoining land owner	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: To permit Council to dispose of an interest in land at 70A Lade Street, Gaythorne, in accordance with section 226(1) of the <i>City of Brisbane Regulation 2012</i> to an adjoining land owner.	Council Minutes Note: contains Commercial in Confidence
25/11-04	109/520/148/201	Organisational Services	Oversight of Consultancies Special Committee Report October 2019	E&C noted the Oversight of Consultancies Special Committee Report October 2019, as set out in Attachment A.	Not for Release
25/11-05	109/800/148/30	Organisational Services	Queensland Treasury Corporation's 2019 Brisbane City Council Credit Review	E&C recommends that Council note the Queensland Treasury Corporation's 2019 Brisbane City Council Credit Review, as set out in Attachment A which describes Council's rating as strong with a neutral outlook.	Council Minutes
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25/11-06	165/210/179/2359	Organisational Services	Stores Board Submission – Bus Services in the Bracken Ridge,	E&C approved the submission, as set out in Attachment A, namely:	E&C Publication Scheme
			Deagon, Brighton and Inala areas	 To vary and extend the following two contracts for a term of 12 months, without seeking competitive tenders from industry in accordance with section 3.3 of <i>SP103 Procurement Policy and Plan 2019-20</i> pursuant to <i>City of Brisbane Act 2010</i>, subject to TransLink approval of the subcontracting arrangements: Hornibrook Transit Management Pty Ltd for Bus Services in the Bracken Ridge, Deagon and Brighton areas South West Transit Pty Ltd for Bus Services in the Inala area. The estimated annual expenditure for 2020-21 for the two contracts is redacted. 	Note: contains Commercial in Confidence
25/11-07	165/830/179/704	Organisational Services	Stores Board Submission Significant Contracting Plan for the provision of Electronic Security and Related Services	E&C recommended that Council approves the submission, as set out in Attachment A, namely: To approve the Significant Contracting Plan to establish a Corporate Procurement Arrangement (CPA) for Electronic Security and Related Services. The CPA will be for an initial term of three years, with options to extend for additional periods of up to two years, for a maximum term of five years. The estimated expenditure is \$13 million over the potential five-year term.	Council Minutes Note: contains Commercial in Confidence
25/11-08	165/830/179/573	Organisational Services	Stores Board Submission – Infringement Processing and Issuing Solution	E&C recommended that Council approves the submission, as set out in Attachment A, namely: To establish a Corporate Procurement Arrangement (CPA) in the form of a Preferred Supplier Arrangement with Sarb Management Group Pty Ltd as trustee for the Sarb Enterprises Hybrid Trust trading as Database Consultants Australia, for the provision of an Infringement Processing and Issuing Solution. The CPA will be for an initial term of five years, with options to extend for additional periods of up to five years, for a maximum term of 10 years. The estimated expenditure is \$55,600,000 over the potential 10-year term.	Council Minutes Note: contains Commercial in Confidence

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25/11-09	165/830/179/687	Organisational Services	Stores Board Submission – Significant Contracting Plan for Traffic Signal, Lighting and Road Furniture	E&C recommended that Council approves the submission, as set out in Attachment A, namely: To approve the Significant Contracting Plan to establish a Corporate Procurement Arrangement (CPA) for Traffic Signal, Lighting and Road Furniture. The CPA will be for an initial term of three years, with options to extend for additional periods of up to four years, for a maximum term of seven years. The estimated expenditure is \$21.7 million over the potential seven-year term.	Council Minutes Note: contains Commercial in Confidence
25/11-10	165/830/179/695	Organisational Services	Stores Board Submission – Significant Contracting Plan for Tyres and Retreading	E&C recommended that Council approves the submission, as set out in Attachment A, namely: To approve the Significant Contracting Plan to use the Local Government Association of Queensland Local Buy Arrangement BUS276 for Tyres and Retreading, for a term of up to four years and one month, commencing on 1 August 2020. The estimated expenditure over the potential maximum four-year and one-month period of the arrangement is \$12 million. The approval to enter into contracts under Local Buy Arrangement BUS276 will be in accordance with Exemption 4 of Schedule A of Council's <i>SP103</i> <i>Procurement Policy and Plan 2019-20</i> , which allows for exemption from the quoting and tendering requirement as it is a contract made with, or a purchase from a contract made by, another government entity, government owned entity or Local Buy.	Council Minutes
25/11-11	112/445/302/97	Lifestyle and Community Services	Lease arrangement for the Carole Park Swim Centre	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: To enter into a long-term lease arrangement at the Carole Park Swim Centre with the State of Queensland (represented by Department of Education).	Council Minutes
25/11-12	106/335/1555/104	Lifestyle and Community Services	Healthy and Physical Activity Grants 2019-20	E&C approved the allocation of funding to the proposed list of organisations through the Healthy and Physical Activity Grants 2019-20, as set out in Attachment B.	E&C Publication Scheme

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25/11-13	112/445/439/199	Lifestyle and Community	Lease of Council land to community organisations	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely:	Council Minutes
		Services		To permit Council to dispose of an interest in land, as set out in Attachment B, by lease in accordance with section 226(1) of the <i>City</i> of <i>Brisbane Regulation 2012</i> .	
25/11-14	112/445/444/966-002	Lifestyle and Community Services	New lease to Brisbane Powerhouse Pty Ltd	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: To enter into a new 20-year lease, with the option of a	Council Minutes
				further five-year term, with Brisbane Powerhouse Pty Ltd for Powerhouse Park, 119 Lamington Street, New Farm.	
25/11-15	106/335/1551/182	Lifestyle and Community Services	Community Development and Capacity Building Grants 2019-20	E&C approved the allocation of funding to the proposed list of organisations through the Community Development and Capacity Building Grants 2019-20, as set out in Attachment B.	E&C Publication Scheme
25/11-16	109/695/586/2-04	Organisational Services	Contracts and Tendering – Report to Council of Contracts Accepted by Delegates for October 2019	E&C recommends that Council note the Report of Contracts Accepted by Delegates for October 2019, as set out in Attachment A.	Council Minutes Note: contains Commercial in Confidence
25/11-17	165/210/179/2481-01 165/210/179/2481-02	Organisational Services	Stores Board Submission – Contract variation for the	E&C recommended that Council approves the submission, as set out in Attachment A, namely:	Council Minutes
		S	Wynnum Road Corridor Stage 1 and 1B project	To approve an increase in the permitted contract expenditure authority for contract no. 520285 with Fulton Hogan Construction Pty Ltd (FHC) for construction of the Wynnum Road Corridor Stage 1 and 1B project, from redacted to redacted , an increase of \$750,000.	Commercial in Confidence
	6	N.	2	The increase in budget is entirely funded by Queensland Urban Utilities (QUU) for the water main replacement works as part of the Stage 1 project.	
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25/11-18	112/20/711/1082	Brisbane Infrastructure	Brisbane Metro project – Rejection of a claim for compensation	E&C recommended that Council resolve in accordance with the draft resolution set out in Attachment A, namely: To reject a claim for compensation arising from the resumption of 71 School Road, Rochedale, for the Brisbane Metro Project and approve the payment of an advance against compensation.	Council Minutes Note: contains Commercial in Confidence
25/11-19	112/265/439/257	Organisational Services	Sale of 41 Turner Road, Kedron	E&C recommended that Council resolve in accordance with the draft resolution, as set out in Attachment A, namely: To dispose of an interest in land in accordance with section 226(1) of the <i>City of Brisbane Regulation 2012</i> .	Council Minutes Note: contains Commercial in Confidence
25/11-20	164/285/194/48	City Administration and Governance	Adjustment of Council's superannuation contributions to all Councillors	E&C recommended that Council resolves, under section 210 of the <i>City of Brisbane Act 2010</i> , that Council's contribution to all Councillors' superannuation be reduced from 20% to 12% commencing 28 December 2019.	Council Minutes
25/11-21	137/520/148/27	City Administration and Governance	Minutes of the Audit Committee Meeting held on 8 August 2019	E&C noted the minutes of the Audit Committee Meeting held on 8 August 2019.	Not for release
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