



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 2 DECEMBER 2019 AT 10.30AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 25 November 2019.

Material Personal Interests/Conflict of Interests to declare:

Nil

Submissions

See table

Information Briefings Summary

See table

General Business

Nil

Meeting Conclusion

The meeting concluded at 11.30am.

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Chief Executive Officer

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4 YEAR RELEASE

E&C SUBMISSIONS RESULTS 2 DECEMBER 2019					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	PUBLIC RELEASE VIA
02/12-01	106/625/154/70	Lifestyle and Community Services	Access and Inclusion Community Partnership Program 2019-20	E&C approved the allocation of funding to the proposed list of organisations, through the Access and Inclusion Community Partnership Program 2019-20, as set out in Attachment B.	E&C Publication Scheme
02/12-02	106/335/1553/71	Lifestyle and Community Services	Brisbane History Grants Program 2019-20	E&C approved the allocation of funding to the proposed list of organisations through the Brisbane History Grants Program 2019-20, as set out in Attachment B.	E&C Publication Scheme
02/12-03	106/335/1555/105	Lifestyle and Community Services	Building Stronger Communities Grant Program 2019-20	E&C approved the allocation of funding to the proposed list of organisations through the Building Stronger Communities Grant Program 2019-20, as set out in Attachment B.	E&C Publication Scheme
02/12-04	112/445/302/98	Lifestyle and Community Services	Approval to allocate funding through the new one-off water rebate	E&C approved the list of organisations eligible for funding payments of up to \$5,000 under the new one-off water rebate program to assist with retail water charges, as set out in Attachment B.	E&C Publication Scheme
02/12-05	188/695/586/93	Brisbane Infrastructure	Council's submission on the National Transport Commission's <i>Barriers to the safe use of motorised mobility devices: discussion paper – October 2019</i> and <i>Barriers to the safe use of personal mobility devices – October 2019 Consultation Regulation Impact Statement</i>	E&C approved Council's submission on the National Transport Commission's <i>Barriers to the safe use of motorised mobility devices: discussion paper – October 2019</i> and <i>Barriers to the safe use of personal mobility devices – October 2019 Consultation Regulation Impact Statement</i> , as set out in Attachment B.	E&C Publication Scheme

02/12-06	112/265/439/256	Organisational Services	Sale of Lot 5 Strong Road, Dayboro	<p>E&C approved:</p> <p>(a) the sale of surplus Council land at Lot 5 Strong Road, Dayboro, by auction or tender, and otherwise on terms and conditions satisfactory to the Project Director, Asset Optimisation, Organisational Services, and Chief Legal Counsel, City Legal, City Administration and Governance</p> <p>(b) the authorisation of the Project Director, Asset Optimisation, Organisational Services, to appoint registered real estate agents</p> <p>(c) the authorisation of the Project Director, Asset Optimisation, Organisational Services, to set a reserve price, calculated on the basis that such a price is either five per cent less than, equal to, or greater than the valuation.</p>	<p>E&C Publication Scheme – 30 June 2020</p> <p><i>Note: contains Commercial in Confidence</i></p>
02/12-07	103/1205/251/4	Office of the Chief Executive	The Salvation Army's Red Shield Appeal 2020	E&C approved the donation of \$10,000 to The Salvation Army's Red Shield Appeal 2020.	E&C Publication Scheme
02/12-08	194/590/785/5	City Planning and Sustainability	Council's submission to Queensland Urban Utilities on the draft Water Netserv Plan (Part A) – October 2019	E&C approved Council's submission to Queensland Urban Utilities on the draft Water Netserv Plan (Part A) – October 2019, as set out in Attachment B.	E&C Publication Scheme
02/12-09	103/1205/251/5	Office of the Chief Executive	Donation to assist the people and communities affected by drought	E&C recommended that Council approve a \$100,000 donation to Queensland Country Women's Association (QCWA) in support of the people and communities affected by drought in rural Queensland areas.	Council Minutes

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4 YEAR RELEASE
SCHEME

02/12-10	112/20/439/575	City Planning and Sustainability	Purchase of land for environmental (bushland) purposes, located at 818 Rode Road, Stafford Heights	<p>E&C approved the purchase of land for environmental (bushland) purposes, located at 818 Rode Road, Stafford Heights:</p> <p>(a) at a purchase price of redacted, plus approximately redacted for associated costs, plus GST if applicable</p> <p>(b) subject to any additional terms and conditions considered necessary by the Chief Legal Counsel, City Legal, City Administration and Governance.</p>	<p>E&C Publication Scheme</p> <p><i>Note: contains Commercial in Confidence</i></p>
02/12-11	109/555/14/1786	Office of the Chief Executive	Rescind the decision to appoint an Acting Chief Executive Officer	E&C rescinded its decision of 18 November 2019 approving the appointment of Mr Geoffrey Beck, Divisional Manager, Transport for Brisbane, as Acting Chief Executive Officer for the period 16 December to 20 December 2019 inclusive.	E&C Publication Scheme

BCC PUBLICATIONS
4 YEAR RELEASE

E&C INFORMATION BRIEFING SUMMARY 2 DECEMBER 2019			
INFORMATION BRIEFING NUMBER	TITLE	CONSIDERATION	CLASSIFICATION LABEL
01	Cross River Rail Delivery Authority	Graeme Newton, Chief Executive Officer, Cross River Rail Delivery Authority, provided E&C with an update on the Cross River Rail project.	<p><i>Contains Commercial in Confidence</i></p> <p><i>Contains Deliberative Process</i></p> <p>Section 173 of COBA applies</p>

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4 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 9 DECEMBER 2019 AT 10.20AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Adrian Schrinner, Deputy Mayor Krista Adams, Councillors Adam Allan, Matthew Bourke, Fiona Hammond, Vicki Howard, Peter Matic and David McLachlan.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff, and Colin Jensen, Chief Executive Officer.

APOLOGIES:

Nil

Minutes:

E&C adopted the Minutes from Monday 2 December 2019.

Material Personal Interests/Conflict of Interests to declare:

MPI/COI	Cr	Submission/ subject of discussion	Nature of interest	Cr left meeting?	How Cr voted (if stayed)?	How meeting voted?
COI	LM KA AA DM PM VH FH MB	Submission 17 – Contact Centre Transition-In Settlement and Release Agreement	The LM attended the Royal Flying Doctors Service Gala Dinner on 27 July 2019 as a guest of Telstra. Optus made a donation to the LNP Queensland in the amount of \$1,000 on Feb 2016.	Referred to Council pursuant to section 177E of COBA	N/A	N/A

Submissions

See table

Information Briefings Summary

See table

Meeting Conclusion

The meeting concluded at 1.15pm.


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Chief Executive Officer

E&C SUBMISSIONS RESULTS 9 DECEMBER 2019					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	PUBLIC RELEASE VIA
09/12-01	112/445/444/580-02	Brisbane Infrastructure	Lease of premises for the Doboy Ward Office	E&C recommended that Council approve exercising the four-year option term over existing premises for the Doboy Ward Office, located at 5E, 1181 Wynnum Road, Cannon Hill: (a) in accordance with the lease terms sheet, as set out in Attachment A (b) otherwise on terms and conditions satisfactory to the Asset Portfolio Management Manager, Asset Management, Brisbane Infrastructure, and the Chief Legal Counsel, City Legal, City Administration and Governance.	Council Minutes
09/12-02	112/445/444/582-05	Brisbane Infrastructure	Lease of premises for the Moorooka Ward Office	E&C recommended that Council approve exercising the four-year option term over existing premises for the Moorooka Ward Office, located at Unit 2, 122 Beaudesert Road, Moorooka: (a) in accordance with the lease terms sheet, as set out in Attachment A (b) otherwise on terms and conditions satisfactory to the Asset Portfolio Management Manager, Asset Management, Brisbane Infrastructure, and the Chief Legal Counsel, City Legal, City Administration and Governance.	Council Minutes
09/12-03	112/20/439/572	City Planning and Sustainability	Negotiation to acquire land for environmental (bushland) purposes at 217 Alpertown Road, Burbank	E&C approved the commencement of negotiations to acquire land at 217 Alpertown Road, Burbank, for environmental (bushland) purposes, through the Bushland Acquisition Program.	E&C Publication Scheme
09/12-04	112/20/711/779	City Planning and Sustainability	Negotiation to acquire land for environmental (bushland) purposes at 60 Klumpp Road, Upper Mt Gravatt	E&C approved the commencement of negotiations to acquire land at 60 Klumpp Road, Upper Mt Gravatt, for environmental (bushland) purposes, through the Bushland Acquisition Program.	E&C Publication Scheme

09/12-05	112/20/216/161	City Planning and Sustainability	Purchase of land for greenspace (parkland) purposes, located at 481, 491, 501, 511, 521 and 551 Priors Pocket Road, Moggill	E&C approved the purchase of land for greenspace (parkland) purposes, located at 481, 491, 501, 511, 521 and 551 Priors Pocket Road, Moggill: (a) at a purchase price of [redacted] (GST exclusive) (b) subject to any additional terms and conditions considered necessary by the Chief Legal Counsel, City Legal, City Administration and Governance.	E&C Publication Scheme <i>Note: contains Commercial in Confidence</i>
09/12-06	112/590/302/798	Lifestyle and Community Services	Brisbane Powerhouse Pty Ltd funding agreement for bathroom refurbishment and Dynalite System upgrade	E&C: (a) approved Council entering into a funding agreement with Brisbane Powerhouse Pty Ltd, as set out in Attachment B (b) authorised the Manager, Connected Communities, Lifestyle and Community Services, to execute and manage the funding agreement.	E&C Publication Scheme
09/12-07	106/45/750/5	Lifestyle and Community Services	School Immunisation Program service agreement extension 2020	E&C approved: (a) Council extending the service agreement with Metro North Hospital and Health Service, as set out in Attachment B, subject to any amendments which are agreed between the parties and acceptable to the Chief Legal Counsel, City Legal, City Administration and Governance (b) that the Manager, Connected Communities, Lifestyle and Community Services, be given authorisation to execute the variation with Metro North Hospital and Health Service and accept each annual program confirmation letter on Council's behalf.	E&C Publication Scheme
09/12-08	103/1205/251/2	Lifestyle and Community Services	LifeFlight Foundation Ltd donation 2019-20	E&C approved a donation of \$100,000 to LifeFlight Foundation Ltd for the 2019-20 financial year.	E&C Publication Scheme

09/12-09	165/210/179/3057	Organisational Services	Stores Board Submission – Musgrave Park Pool Refurbishment – Learn to Swim Pool	<p>E&C approved the submission, as set out in Attachment B, namely:</p> <ol style="list-style-type: none"> (1) Entry into a contract with Ozcrete Pools Pty Ltd for the design and construction of a Learn to Swim pool at Musgrave Park Pool, without seeking competitive tenders from industry in accordance with section 3.3 of Council's <i>SP103 Procurement Policy and Plan 2019-20</i> pursuant to <i>City of Brisbane Act 2010</i>. (2) That the contract will be on a lump sum price basis for the estimated sum of \$485,736. (3) That a contingency sum of redacted of the contract sum) be set aside for the contract. (4) That the Program Director, Civic and Building, Project Management, City Projects Office, Brisbane Infrastructure, is empowered to sign and manage the contract on Council's behalf. 	<p>E&C Publication Scheme</p> <p><i>Note: contains Commercial in Confidence</i></p>
09/12-10	165/210/179/1668	Organisational Services	Stores Board Submission – Significant Contracting Plan for Infrastructure Design Consulting Services	<p>E&C approved the submission, as set out in Attachment B, namely:</p> <p>The approval of the Significant Contracting Plan to extend the Corporate Procurement Arrangement for Infrastructure Design Consulting Services for a period of 12 months, until 30 June 2021, with the suppliers listed in Appendix A, for the estimated expenditure of \$36 million.</p>	<p>E&C Publication Scheme</p>
09/12-11	165/830/179/563	Organisational Services	Stores Board Submission – Significant Contracting Plan for the Supply, Installation and Maintenance of Heating Ventilation and Air Conditioning Equipment	<p>E&C approved the submission, as set out in Attachment B, namely:</p> <p>The approval of the Significant Contracting Plan to establish a Corporate Procurement Arrangement (CPA) for the Supply, Installation and Maintenance of Heating Ventilation and Air Conditioning Equipment. The CPA will be for an initial term of three years, with options to extend for additional periods of up to four years, for a maximum term of seven years. The estimated expenditure is \$14.4 million over the potential seven-year term.</p>	<p>E&C Publication Scheme</p> <p><i>Note: contains Commercial in Confidence</i></p>

09/12-12	112/445/444/1259	Lifestyle and Community Services	North Brisbane Football Club grant variation	E&C approved North Brisbane Football Club's request for a grant variation request to reallocate \$110,000 (including GST) in grant funding awarded through the Building Stronger Communities Grant Program 2018-19.	E&C Publication Scheme
09/12-13	112/445/444/1258	Lifestyle and Community Services	Virginia United Football Club Inc grant variation	E&C approved Virginia United Football Club Inc's request for a grant variation to reallocate \$110,000 in grant funding awarded through the Building Stronger Communities Grant Program 2016-17.	E&C Publication Scheme
09/12-14	103/590/785/12	Lifestyle and Community Services	<i>A City for Everyone: Inclusive Brisbane Plan 2019-2029</i>	E&C, as delegate of Council during recess, approved the public release of <i>A City for Everyone: Inclusive Brisbane Plan 2019-2029</i> , as set out in Attachment A, and <i>A City for Everyone: Inclusive Brisbane Plan 2019-2029 Summary</i> , as set out in Attachment B.	Council Minutes
09/12-15	140/465/1040/43	Brisbane Infrastructure	Council's submission on the Australian Government's <i>National Transport Regulatory Reform – Productivity Commission Draft Report</i>	E&C approved Council's submission on the Australian Government's National Transport Regulatory Reform – Productivity Commission Draft Report.	E&C Publication Scheme
09/12-16	152/590/785/53	City Planning and Sustainability	Archerfield Wetlands Funding Agreement	E&C approved entering into a funding agreement with Oxley Creek Transformation Pty Ltd to deliver Local Government Infrastructure Plan 2016-2026 trunk infrastructure embellishments at Archerfield Wetlands, generally in accordance with Attachment B, or as otherwise agreed by the Manager, Natural Environment, Water and Sustainability, City Planning and Sustainability, and Chief Legal Counsel, City Legal, City Administration and Governance.	E&C Publication Scheme
09/12-17	109/45/750/32 165/830/179/513	Organisational Services	Contact Centre Transition-In Settlement and Release Agreement	E&C declared a Majority COI regarding entering into a Settlement and Release Agreement with Telstra Corporation Limited in respect of a dispute under the Contract Centre Telephony Contract 520425. Referred to Council pursuant to section 177E of COBA.	Council Minutes <i>Note: contains Commercial in Confidence</i>

E&C INFORMATION BRIEFINGS SUMMARY 9 DECEMBER 2019

INFORMATION BRIEFING NUMBER	TITLE	CONSIDERATION	CLASSIFICATION LABEL
01	Cross River Rail December 2019 Progress Report	<p>Dyan Currie, Chief Planner, City Planning and Economic Development, City Planning and Sustainability and Lindsay Enright, Strategic Planning Manager, Transport Planning and Operations, Brisbane Infrastructure, provided E&C with an update on the key activities and issues being worked through regarding the Cross River Rail project, including:</p> <ul style="list-style-type: none"> • tunnels, stations and development (TSD) works and precinct planning integration for Boggo Road, Woolloongabba, Albert and Roma Street station precincts • preliminary design packages for the TSD works • works to date and proposed works for Albert and Roma Street stations • the temporary closure, and planned diversion via Roma Street, of the Inner Norther Busway • site access and haulage routes for the Woolloongabba and Boggo Road Station sites • rail, integration and systems design works • the Network Construction Impact Framework • governance arrangements. 	<p><i>Contains Deliberative Process</i> Section 173 of COBA applies</p>

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02	Major Inner City Projects Construction Update	<p>Lindsay Enright, Strategic Planning Manager, Transport Planning and Operations, Brisbane Infrastructure, provided E&C with an update on the major public and private construction projects programmed for the Brisbane inner city and CBD areas in 2020, and the mechanisms proposed to manage the traffic and transport components of these projects, including:</p> <ul style="list-style-type: none"> • public utility and infrastructure development and upgrades • key construction areas throughout Brisbane • the inner city haulage routes • the development of a Five-Year Inner City Transport Network Plan • a public campaign to raise awareness of construction project impacts on private vehicle travel in the inner city and to encourage behaviour change. 	<p><i>Contains Deliberative Process</i> Section 173 of COBA applies</p>
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BCC PUBLICATIONS
4 YEAR RELEASE

STANDING COMMITTEE MATTERS DURING RECESS 9 DECEMBER 2019				
STANDING COMMITTEE	FILE NUMBERS	TITLE	RESULT	PUBLIC RELEASE VIA
City Planning Committee	CA19/1067579 CA19/1077236	Petitions – Requesting Council grant a 30-day extension for residents to provide feedback on the Sandgate district neighbourhood plan draft strategy	E&C, as delegate of Council during recess, approved that the petitioners be advised of the information set out in Attachment A.	Council Minutes
City Planning Committee	CA19/1067108 CA19/1077766	Petitions – Objecting to the rezoning of parts of Deagon to Low-medium density residential as indicated in the Sandgate district neighbourhood plan draft strategy	E&C, as delegate of Council during recess, approved that the petitioners be advised of the information set out in Attachment A.	Council Minutes
Environment, Parks and Sustainability Committee	161/500/605/726	Expenditure from Suburban Enhancement Fund – Approval for the upgrade of the playground at Kianawah Park, 1555 Wynnum Road, Tingalpa	E&C, as delegate of Committee during recess, approved the expenditure of \$196,000 from the Dobby Ward Suburban Enhancement Fund for the upgrade of the playground at Kianawah Park, 1555 Wynnum Road, Tingalpa.	Not applicable
Environment, Parks and Sustainability Committee	161/500/605/736	Expenditure from Suburban Enhancement Fund – Approval for the upgrade of the playground and replacement of the rubber under-surfacing around the fitness stations in Merthyr Park, 112 Oxlade Drive, New Farm	E&C, as delegate of Committee during recess, approved the expenditure of \$151,000 from the Central Ward Suburban Enhancement Fund for the upgrade of the playground and replacement of rubber under-surfacing around the fitness stations in Merthyr Park, 112 Oxlade Drive, New Farm.	Not applicable
Finance and Administration Committee	Not applicable	Accounts for Payment (period ended 22 November 2019)	The Divisional Manager, Organisational Services, submitted a summary and schedules setting out full details of accounts amounting to \$55,204,416.61 for the period ending 22 November 2019. The accounts were examined and noted by E&C, as delegate of Committee during recess.	Not applicable <i>Note: contains Privacy in Confidence</i> Section 173 of COBA applies

Finance and Administration Committee	Not applicable	Accounts for Payment (period ended 29 November 2019)	The Divisional Manager, Organisational Services, submitted a summary and schedules setting out full details of accounts amounting to \$43,795,988.90 for the period ending 29 November 2019. The accounts were examined and noted by E&C, as delegate of Committee during recess.	Not applicable <i>Note: contains Privacy in Confidence</i> Section 173 of COBA applies
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