This is a checklist outlining the key information required for a conversion of a non-trunk item to trunk infrastructure under the Brisbane Infrastructure Charges Resolution (Resolution).

* This checklist should be completed and submitted with at least one of the following:
	+ ‘Determining the market cost for construction of non-trunk item’ checklist and prescribed form, and / or
	+ ‘Determining establishment cost of land – current market value of a non-trunk item’ checklist and prescribed form.
* Please ensure to complete the checklist and the prescribed form and scan and attach any additional, relevant information to support your claim.

For further information please contact Council on (07) 3403 8888.

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| Complete the conversion of a non-trunk item to trunk infrastructure - prescribed form |
| Conversion of a non-trunk item to trunk infrastructure prescribed form completed and attached. | **Yes** **[ ]  / No** **[ ]**  |
| Complete the determining the market cost for construction of non-trunk item - prescribed form  |
| Determining the market cost for construction of non-trunk item – checklist and prescribed form completed and attached. | **Yes [ ]  / No [ ]  / Not applicable [ ]**  |
| Complete the determining establishment cost of land – current market value of a non-trunk item prescribed form |
| Determining the establishment cost of land – current market value of a non-trunk item –checklist and prescribed form completed and attached. | **Yes** **[ ]  / No** **[ ]  / Not applicable** **[ ]**  |
| Provide details of the Applicant  |
| * Applicant details
 | **Applicant Company and / or Name:**       |
| * Developer details
 | **Developer name** (if applicable)**:**       |
| Provide details of the proposed development  |
| * Development Application details
 | **Development Application Reference number:**       |
| * Property details
 | **Lot/Plan:**       |
| Provide the specified supporting information  |
| Details of the non-trunk item including:  | **Yes [ ]  / No [ ]**  |
| * The type of non-trunk item for conversion, i.e. is the item for construction or land or both.
 | **Yes [ ]  / No [ ]**  |
| * The relevant network to which the non-trunk item belongs, i.e. transport, community purposes or stormwater.
 | **Yes [ ]  / No [ ]**  |
| * A description of the non-trunk item including the following:
1. *Length, width and / or area of the item,*
2. *The specific type of infrastructure in accordance with the LGIP development categories (as specified in Brisbane City Plan 2014, LGIP Schedule of Works),*
3. *The specific location of the item with a map and / or plan highlighting the location.*
 | **Yes [ ]  / No [ ]**  |
| * A review of the development infrastructure being consistent with assumptions about the type, scale, location or timing of future development in the Brisbane City Plan 2014, Local Government Infrastructure Plan (LGIP).
 | **Yes [ ]  / No [ ]**  |
| * Verification of the item being located inside the Priority Infrastructure Area (PIA) as stated in Brisbane City Plan 2014, LGIP.
 | **Yes [ ]  / No [ ]**  |
| A statement of how the non-trunk item meets the ‘Identified necessary trunk infrastructure criteria’ in Schedule 5 of the Resolution. | **Yes [ ]  / No [ ]**  |